

Minutes
Athens County Board of Elections
Regular Meeting
June 13, 2022, 3:30 pm

The Athens County Board of Elections met on June 13, 2022 at 3:30 pm at the board office. The meeting was called to order by Board Chair McGuckin, Roll Call – Aundrea S. Carpenter-Colvin, Gary Van Meter, Sky Pettey and Kate McGuckin all present. Also present at the meeting: Director Debra Quivey, Deputy Director Tony Brooks, Beth Ferrier, Debbie Perry and Parker Colvin.

Ms. McGuckin led the pledge.

Motion 2022:06:05

Mrs. Carpenter-Colvin moved, seconded by Mr. Van Meter that the minutes for May 17, 2022, May 24, 2022, and June 3, 2022 be approved by the Board as presented. Motion passed unanimously.

Budget and Grant updates were provided and presented by Deputy Director Brooks.

Motion 2022:06:06 (Attachment 1)

Mr. Van Meter moved, seconded by Mr. Pettey that bills from May 18, 2022 to June 13, 2022 be approved as presented by Deputy Director Brooks. Voting: Mrs. Carpenter-Colvin – Yes, Mr. Van Meter – Yes, Mr. Pettey – Yes and Ms. McGuckin – Yes

Deputy Director Brooks pointed out that the Secretary of State's office has completed the After-Action Review for the May 3, 2022 Primary Election and our office received comments of excellent performance in that review and were commended for our work. Director Quivey and Deputy Director Brooks wanted to state on the record that the work of our excellent staff, board members, poll workers and temporary staff has made it possible for our county office to shine and without everyone's efforts it would not have been possible. They wanted to express their gratitude to everyone for their hard work and dedication to the voters of Athens County.

Motion 2022:06:07 (Attachment 2)

Mr. Pettey moved, seconded by Mrs. Carpenter- Colvin to approve the first allocation of voting equipment for the August 2, 2022 Special Primary Election as presented by Director Quivey. Motion passed unanimously.

Motion 2022:06:08

Mrs. Carpenter-Colvin moved, seconded by Mr. Pettey to allow the Director, Deputy Director and Board Members or their designee to approve infrequent and minimally valued expenditures for food/snacks/non-alcoholic drinks for election workers, poll workers and training in which the community is involved for the August 2, 2022 Special Primary Election. Pursuant to IRS Reg 1.132-6 and IRS Reg 1.119-1 all expenses met the De Minimis Exclusion and/or Meals for the Convenience of the Employer and are excludable as taxable fringe. Voting: Mrs. Carpenter-Colvin – Yes, Mr. Van Meter – Yes, Mr. Pettey – Yes and Ms. McGuckin – Yes

Motion 2022:06:09

Mr. Van Meter moved, seconded by Mrs. Carpenter-Colvin to allow the Director, Deputy Director and Board Office staff to process provisional ballots, according to Directive 2022-12 page 245, for the August 2, 2022 Special Primary Election. Motion passed unanimously.

Motion 2022:06:10 (Attachment 3)

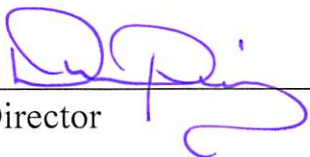
Mr. Pettey moved, seconded by Mr. Van Meter to approve all extra elections workers for the August 2, 2022 Special Primary Election as presented by Director Quivey and Deputy Director Brooks. Motion passed unanimously with Mrs. Carpenter-Colvin abstaining from the vote.

Director Quivey and Deputy Director Brooks reminded the board of Registered Election Official Classes that were scheduled for June 21, 2022 and June 30, 2022 and are being held virtually. The Board was also reminded of the Secretary of State Summer Conference being held June 28th and 29th, 2022.

The Board's next meeting is scheduled for July 13, 2022 at 3:30 pm at the board office and the Board will be in session on August 2, 2022 at 6:30 am for Election Day.

Motion 2022:06:11

Mrs. Carpenter-Colvin moved, seconded by Mr. Van Meter to adjourn. Motion passed unanimously.



Director



Chair

Expenses Paid Between May 18, 2022 and June 13, 2022

Time Warner Cable/Spectrum	Cable	\$103.42
Elections Systems and Software	Site Support - Official	\$1,795.00
Elections Systems and Software	Site Support - Election Day	\$4,975.00
Buchtel United Methodist Church	Rental Church	\$100.00
Quill.com	Badges	\$12.99
Net Data	Battery Backups for Server	\$258.00
Quadient	Postage Meter Rental	\$120.00
Amazon	USB Sticks for E-Pollbooks	\$76.44
HVB Cardmember Services	Election Food and Gas	\$898.24
USPS - POC	Postage	\$5,000.00
Ohio University	2022 Primary	\$3,828.00
Matthew Dunfee	Pollworker (Missed in previous)	\$113.50
Debra Quivey	Parking Card for Extra Workers	\$100.00
Graphic Village	Absentee Printing and Mailing	\$2,109.32
Uline	Shrink Wrapper and Shrink Wrapping	\$1,185.51
Ohio University	Signs for Polling Locations	\$899.30
Elections Systems and Software	E-Pollbook Set-up	\$2,093.13
Glacier Mountian	Monthly Water	\$53.00
Pitney Bowes	Lease for Letter Opener	\$391.86
Quill.com	Paper	\$174.75
OAEO	Training for Staff & Board Members	\$1,870.00
Elections Systems and Software	BOD Set-up	\$1,577.85
HVB Cardmember Services	Election Food and Gas	\$1,108.03
Total		\$28,843.34

Attachment 2 - Motion 2022:06:07

**2022 Special Primary Election
1st Allocation**

Polling Place Name	E-Pollbooks	DS200	Expressvote
Alexander High School	4	2	1
Amesville Elementary School	3	2	1
Athens Public Library	3	2	1
Baker Center (Ohio University)	2	2	1
Beacon School	2	2	1
Chauncey Elementary School	3	2	1
Community Center (Athens)	5	2	1
Coolville Elementary School	3	2	1
Federal Hocking Middle School	2	2	1
First Presbyterian Church	3	2	1
Nelsonville Public Library	2	2	1
Ohio Mean Jobs	3	2	1
Shade Community Center	2	2	1
The Dairy Barn	3	2	1
The Lodge at Hocking College	2	2	1
Buchtel United Methodist Church	2	2	1
Trimble High School	4	2	1
United Methodist Church	3	2	1
Waterloo Community Senior Center	2	2	1
Wesleyan Church	2	2	1
Office	1	2	1
Extras	5	2	1
Total	61	44	22

Extra Workers

August 2,2022 Special Primary

Connor Moore
Jackson Ross
Colton Davis
Josh Six
Beverly Dixon
Jennifer Adams
Blaine Gabriel
Jeff Gabriel
Danny Radford
Jerry Welch
Richard Shreves
Ron Hawk
Don Gibson
Samantha Sikorski
Alexadrea Knippa
JoAnn Rockhold
Monica Dotson
Joseph Frazier
Parker Colvin