

Minutes
Athens County Board of Elections
Reorganizational & Regular Meeting
March 6, 2023, 2:00 pm

The Athens County Board of Elections met on March 6, 2023 at 2:00 pm at the board office. The meeting was called to order by Board Chair McGuckin, Roll Call – Aundrea S. Carpenter-Colvin, Gary Van Meter, Sky Pettey and Kate McGuckin all present. Also present at the meeting: Director Debra Quivey, Deputy Director Tony Brooks, Helen King from the League of Women Voters, Debbie Perry, Beth Ferrier, Secretary of State Liaison Caleb Pierce and Assistant Prosecutor Zach West.

Ms. McGuckin led the pledge.

Motion 2023:03:01

Mr. Van Meter moved, seconded by Mr. Pettey to nominate Mrs. Carpenter-Colvin the Temporary Chair for reorganization. Motion passed unanimously.

Mrs. Carpenter-Colvin took over as temporary chair.

Motion 2023:03:02

Mr. Van Meter moved, seconded by Mrs. Carpenter-Colvin to appoint Debra Quivey as Director. Motion passed unanimously.

Motion 2023:03:03

Ms. McGuckin moved, seconded by Mr. Pettey to appoint Tony Brooks II as Deputy Director. Motion passed unanimously.

Motion 2023:03:04

Mrs. Carpenter- Colvin moved, seconded by Ms. McGuckin to appoint Sky Pettey as Board Chair. Motion passed unanimously.

Mrs. Carpenter-Colvin turned the meeting over to newly appointed Board Chair Sky Pettey.

Motion 2023:03:05

Ms. McGuckin moved, seconded by Mr. Van Meter that the minutes for February 8, 2023 be approved by the Board as presented. Motion passed unanimously.

Motion 2023:03:06 (Attachment 1)

Mr. Van Meter moved, seconded by Mrs. Carpenter-Colvin that bills from February 9, 2023 to March 6, 2023 be approved as presented by Deputy Director Brooks. Voting: Mrs. Carpenter-Colvin – Yes, Mr. Van Meter – Yes, Mr. Pettey – Abstain and Ms. McGuckin – Yes

Information regarding the flooring replacement at the Albany storage location was provided to the board by Director Quivey and Deputy Director Brooks.

Secretary of State Liaison Caleb Pierce discussed House Bill 458 and asked for input regarding Voter ID and the Religious exemption in Athens County. He asked specifically is there is a voting location that would have enough population that would qualify for the exemption that would create a concern regarding supplies of provisional envelopes, ballots or religious exemption forms. The board responded that this would not be a foreseeable problem in our county because we do not have a large population that would meet the exemption.

Director Quivey also stated that we are being proactive with the new law that impacts voter ID. Deputy Director Brooks created a PowerPoint presentation of the new laws. We will be reaching out to the community and offering to make presentations and talks about this topic. We are also getting the word out on our Social Media pages and website.

Ms. McGuckin stated that the Director of Job and Family Services was interested in helping in the education process regarding voter ID. Deputy Director Brooks stated that he would reach out to Job and Family Services regarding this issue.

Ms. McGuckin stated that she is requesting that we develop job descriptions, performance evaluations and letters of hire for board staff to protect the board in a legal situation.

Director Quivey stated that the Secretary of State's Election Official Manual already has the job duties listed in the for the positions. She asked is she wanted something else.

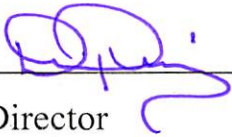
Ms. McGuckin stated that those were not specific enough to cover the actual positions in the office and would like to see more detailed information provided.

Director Quivey and Deputy Director Brooks stated that they would work on some samples of what could be used and bring them to a future meeting for the board to review.

Announcement of next Regular Board meeting will be April 19, 2023 at 3:30 pm.

Motion 2023:03:07

Ms. McGuckin moved, seconded by Mrs. Carpenter-Colvin to adjourn. Motion passed unanimously.



Director



Chair

Expenses Paid Between February 9, 2023 and March 6, 2023

Elections Systems and Software	Toner for BOD	\$411.70
ADT Commercial	Quarterly Security	\$307.43
Optimum Decisions	Yearly Support Agreement	\$21,600.00
Spectrum/Time Warner Cable	Monthly Cable	\$103.48
HVB Cardmember Services	ADT Services & Winter Conference Expenses	\$3,892.11
Sky Petter	Travel for Winter Conference	\$98.25
Total		\$26,412.97