

**Minutes**  
**Athens County Board of Elections**  
**Regular Meeting**  
**June 21, 2023, 3:30 pm**

The Athens County Board of Elections met on June 21, 2023 at 3:30 pm at the board office. The meeting was called to order by Board Chair Pettey, Roll Call – Aundrea S. Carpenter-Colvin, Gary Van Meter, Sky Pettey and Kate McGuckin all present. Also present at the meeting: Deputy Director Tony Brooks, Helen King from the League of Women Voters, Beth Ferrier, William Guess and Ransom Calaway - Carthage Township Trustees and Assistant Prosecutor Zach West.

Mr. Pettey led the pledge.

Motion 2023:06:01

Ms. McGuckin moved, seconded by Mr. Van Meter that the minutes for May 15, 2023 be approved by the Board as presented. Motion passed unanimously.

Motion 2023:06:02

Mrs. Carpenter- Colvin moved, seconded by Mr. Van Meter that the minutes for May 25, 2023 be approved by the Board as presented. Motion passed unanimously.

Deputy Director Brooks provided budget update information to the board.

Motion 2023:06:03 (Attachment 1)

Ms. McGuckin moved, seconded by Mrs. Carpenter-Colvin that bills from May 16, 2023 to June 22, 2023 be approved as presented by Deputy Director Brooks.

Voting: Mrs. Carpenter-Colvin – Yes, Mr. Van Meter – Yes, Mr. Pettey – Yes and Ms. McGuckin – Yes

Motion 2023:06:04

Ms. McGuckin moved, seconded by Mr. Van Meter to amend the agenda and move old business of Carthage Township/Rome Township Polling Location – ADA Assessment before new business, to allow for the time of the guests from Carthage Township. Motion passed unanimously.

Deputy Director Brooks provided updated information to the board regarding the ADA Assessments that were completed by Secretary of State ADA Coordinator Brett Harbage.

A lengthy discussion regarding the ADA Assessments that were completed by Secretary of State ADA Coordinator and the positive and negative factors involved in keeping and/or moving the polling location for Carthage Township and/or Rome Township.

Motion 2023:06:05

Ms. McGuckin moved, seconded by Mrs. Carpenter-Colvin to move the polling location for Carthage Township and Rome Township from Federal Hocking Middle School to Carthage Township Volunteer Fire Department starting with the August 2023 Special Election due to ADA Compliance for voting purposes. Motion passed unanimously.

Deputy Director Brooks provided updates regarding the Athens County Personnel Policy Manual and asked the board to approve and adopt the updated version that was provided.

Motion 2023:06:06

Ms. McGuckin moved, seconded by Mrs. Carpenter-Colvin to approve and adopt the Athens County Board of Elections version of the Athens County Personnel Policy Manual. Motion passed unanimously.

Motion 2023:06:07 (Attachment 2)

Ms. McGuckin moved, seconded by Mrs. Carpenter-Colvin to approve the 1<sup>st</sup> allocation of voting equipment for the August 8, 2023 Special Election. Motion passed unanimously.

Motion 2023:06:08

Mrs. Carpenter- Colvin moved, seconded by Mr. Van Meter to delegate the proofing of ballots to be completed by Director Quivey , Deputy Director Brooks and the Board of Elections office staff in three bipartisan teams of two for the August 8, 2023 Special Election. Motion passed unanimously.

Motion 2023:06:09

Mr. Van Meter moved, seconded by Ms. McGuckin to allow the Director, Deputy Director and the Board office staff to process provisional ballots, according to Directive 2022-12 page 245 for the August 8, 2023 Special Election. Motion passed unanimously.

Motion 2023:06:10 (Attachment 3)

Mr. Van Meter moved, seconded by Mr. Pettey to approve all extra workers and Temporary workers for the August 8, 2023 Special Election as presented by Deputy Director Brooks. Motion passed unanimously with Mrs. Carpenter-Colvin abstaining

Deputy Director Brooks gave the board information regarding the upcoming Secretary of State Summer Conference along with travel information.

Motion 2023:06:11

Mr. Pettey moved, seconded by Mr. Van Meter to go into Executive Session including the Director (via phone), Deputy Director and Assistant Prosecutor Zach West regarding personnel matters regarding compensation of a public employee ORC 121.22 (G)(1). Voting: Mrs. Carpenter-Colvin – Yes, Mr. Van Meter – Yes, Mr. Pettey – Yes and Ms. McGuckin – Yes

The Board entered into Executive Session at 4:28 pm.

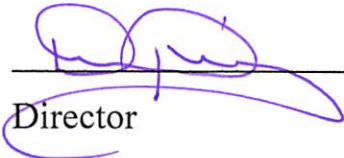
The Board came out of Executive Session at 4:42 pm.

Motion 2023:06:12

Ms. McGuckin moved, seconded by Mrs. Carpenter-Colvin to request for Sick Leave donation and FMLA starting at the expiration of accumulated time for Debra Quivey estimated to be 07/17/2023. Motion passed unanimously

Motion 2023:06:13

Mr. Van Meter moved, seconded by Mrs. Carpenter-Colvin to adjourn. Motion passed unanimously.

  
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Director

  
\_\_\_\_\_  
Chair

**Expenses Paid Between May 16, 2023 and June 22, 2023**

Shred-it	Office Shredding	\$113.31
Spectrum/Time Warner Cable	Monthly Cable	\$103.49
Floor & Moore, Inc	Albany Storage Flooring	\$13,075.45
Glacier Mt. Bottled Water	Monthly Water	\$21.50
Hocking Valley Bank	Monthly Security	\$64.47
ADT Commercial	Monthly Access Control	\$153.74
Quadient	Folder/Inserter Maintenance	\$2,148.00
NOE	Annual Copier Maintenance	\$471.34
OAE0	2023 Annual Dues	\$1,021.00
Graphic Village	Absetee Postage	\$1,500.00
Ohio University	Parking for Election Day	\$150.00
Election Systems & Software	Freight for Epollbook Return	\$114.56
Graphic Village	Disabled Voter ID Envelopes	\$415.00
Minuteman Press	ID Flyers	\$260.50
Minuteman Press	#9 and #10 Envelopes - 5000 each	\$1,167.00
<b>Total</b>		<b>\$20,779.36</b>

Attachment 2 - Motion 2023:06:07

**2023 Special Election  
1st Allocation**

<b>Polling Place Name</b>	<b>E-Pollbooks</b>	<b>DS200</b>	<b>Expressvote</b>	<b>Expressvote Printers</b>
Amesville Elementary School	3	2	1	1
Athens Public Library	3	2	1	1
Baker Center (Ohio University)	3	2	1	1
Beacon School	2	2	1	1
Buchtel United Methodist Church	2	2	1	1
Chauncey Elementary School	3	2	1	1
Christ Community Wesleyan Church	4	3	1	1
Community Center (Athens)	5	4	1	1
Coolville Elementary School	3	2	1	1
Federal Hocking Middle School	2	2	1	1
First Presbyterian Church	2	2	1	1
Nelsonville Public Library	2	2	1	1
Ohio Mean Jobs	3	2	1	1
Shade Community Center	2	2	1	1
The Dairy Barn	2	2	1	1
The Lodge at Hocking College	2	2	1	1
Trimble High School	4	3	1	1
United Methodist Church	2	2	1	1
Waterloo Community Senior Center	2	2	1	1
Wesleyan Church	2	2	1	1
Office	1	2	7	4
Extras	12	2	1	2
<b>Total</b>	<b>66</b>	<b>48</b>	<b>28</b>	<b>26</b>

**Temporary Election Workers – August, 8 2023 Special Election**

Jennifer Adams

Beverly Dixon

Parker Colvin

**Extra Election Workers – August, 8 2023 Special Election**

Colton Davis

Mason Tumblin

Josh Six

Lilly Thacker

Blaine Gabriel

Jeff Gabriel

Danny Radford

Jerry Welch

Richard Shreves

Samantha Sikorski

Alexandrea Knippa

JoAnn Rockhold

Monica Dotson

Joseph Frazier

Ron Hawk

David Dudley

Sarah Bunce