

**Minutes**  
**Athens County Board of Elections**  
**Regular Meeting**  
**September 20, 2023, 3:30 pm**

The Athens County Board of Elections met on September 20, 2023 at 3:30 pm at the board office. The meeting was called to order by Board Chair Pettey, Roll Call – Aundrea S. Carpenter-Colvin, Gary Van Meter, Sky Pettey and Kate McGuckin all present. Also present at the meeting: Deputy Director Tony Brooks, Helen King from the League of Women Voters, Beth Ferrier, Debbie Perry and Zach West Assistant Prosecutor.

Mr. Pettey led the pledge.

Motion 2023:09:02

Ms. McGuckin moved, seconded by Mrs. Carpenter-Colvin that the minutes for August 16, August 23 and September 7, 2023 be approved by the Board as presented. Motion passed unanimously.

Motion 2023:09:03 (Attachment 1)

Mrs. Carpenter-Colvin moved, seconded by Ms. McGuckin that bills from July 11, 2023 to September 20, 2023 be approved as presented by Deputy Director Brooks. Voting: Mrs. Carpenter-Colvin – Yes, Mr. Van Meter – Yes, Mr. Pettey – Yes and Ms. McGuckin – Yes

Motion 2023:09:04 (Attachment 2)

Mr. Van Meter moved, seconded by Mrs. Carpenter-Colvin to approve the 1<sup>st</sup> allocation of voting equipment for the November 7, 2023 General Election. Motion passed unanimously.

Motion 2023:09:05 (Attachment 3)

Ms. McGuckin moved, seconded by Mr. Van Meter to approve all extra workers and Temporary workers for the November 7, 2023 General Election as presented by Deputy Director Brooks. Motion passed unanimously with Mrs. Carpenter-Colvin abstaining.

The Board shared on the record the results from the Quasi-Judicial Hearing, held on August 31, 2023, regarding the candidacy of Greg Smith for Nelsonville City Council. The Board found in the hearing that the filers of the protest failed to meet the burden of proof required to remove Mr. Smith from the ballot therefore Mr. Smith will remain on the November 7, 2023 ballot for the Nelsonville City Council at Large seat for the unexpired term of 11/30/2025.

The Board also discussed changing the date of the Disputed Absentee Meeting from November 11<sup>th</sup>, 2023 because of the Secretary of State Election Calendar being changed because of the holiday. All members agreed to move the meeting to November 14<sup>th</sup>, 2023 at 3:30 pm.

Motion 2023:09:06

Mrs. Carpenter-Colvin moved, seconded by Mr. Van Meter to go into Executive Session regarding the appointment, employment, dismissal, discipline, promotion, demotion or compensation of public employees (ORC 121.22 (G)(1)). Voting: Ms. McGuckin – Yes, Mrs. Carpenter-Colvin – Yes, Mr. Van Meter – Yes, Mr. Pettey – Yes.

The Board entered into Executive Session at 3:59 pm.

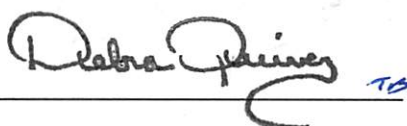
The Board came out of Executive Session at 4:43 pm.

Motion 2023:09:07 (Attachment 4)

Mr. Van Meter moved, seconded by Mrs. Carpenter-Colvin to change the job title for Carol Perry to Senior Clerk along with the raise that was given previously with the revised position description for this position to be presented and approved and the next board meeting. Motion passed unanimously.

Motion 2023:09:08

Ms. McGuckin moved, seconded by Mrs. Carpenter-Colvin to adjourn. Motion passed unanimously.

  
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Director

  
\_\_\_\_\_

Chair

**Expenses Paid Between July 11, 2023 and September 20, 2023**

Quadient	Mail Opener Maintenance	\$1,608.00
ADT Commercial	Monthly Access Control	\$153.74
Quadient	Postage Machine Quarterly	\$294.00
Shred-It	Office Shredding	\$114.02
Glacier Mt. Bottled Water	Monthly Water	\$15.00
ADT Commercial	Monthly Access Control	\$153.74
Spectrum/Time Warner Cable	Monthly Cable	\$103.49
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Graphic Village	Absetee Postage - General	\$6,820.00
Glacier Mt. Bottled Water	Monthly Water	\$28.00
ADT Commercial	Monthly Access Control	\$153.74
Amazon	Binder Clips & Gold Seals	\$25.56
Amazon	Trays for Expressvote Ballots	\$79.96
Amazon	Drop Box Date Stampers	\$84.28
Amazon	Screen Protectors for Signature Pads	\$71.90
Amazon	Clasp Envelopes 10 X15 inch	\$151.90
Quill	Toner for Printers	\$399.98
Amazon	Shipping Labels	\$59.62
Amazon	Sanitising Spray & Batteries for Security	\$49.57
Amazon	Red Locks for Bags	\$107.42
Amazon	Chalk Paint and Lamination Pouches	\$55.36
Amazon	Mints and Toner	\$578.88
Election Systems and Software	Shipping for 3 Express Vote for Repairs	\$294.79
FedEX	Shipping for Petitions back to SOS	\$68.22
HVB Cardmember Services	Security System	\$64.47
Menards	Comm. Supplies for Shelves	\$42.73

HVB Cardmember Services	Various Election Expenses	\$889.97
Election Systems & Software	Shipping Boxes for Expressvote Repairs	\$237.31
Minuteman Press	Temporary Move Cards	\$525.00
Kate McGuckin	Travel for Summer Conference	\$260.62
Sky Pettey	Travel for Summer Conference	\$104.80
Hocking Valley Bank	Food & Rooms for Conference	\$1,259.48
Various	Pollworker Pay - 2023 Special	\$36,351.48
Various	Pollworker Pay (County Workers) - 2023 Special	\$21,647.59
Blaine Gabriel	Pollworker Pay	\$800.00
Julie Conrad	Pollworker Pay	\$45.00
Ohio University	Truck and Worker Rental	\$1,024.00
Ohio University	Truck and Worker Rental	\$1,748.00
Elections Systems & Software	Election Day & Provisional Ballots	\$7,283.83
Triad GSI	Ballot Stream Recording	\$1,200.00
Graphic Village	New Provisional Envelopes	\$4,235.00
Elections Systems & Software	Offical Count Site Support	\$1,975.00
Graphic Village	Absetee Mail out Costs	\$4,070.74
Graphic Village	New Disabled Voter Envelopes	\$415.00
Elections Systems & Software	E-Pollbook Setup	\$2,170.80
Elections Systems & Software	Election Day Site Support	\$486.22
Buchtel United Methodist Church	Location Rental	\$100.00
Athens County Sheriff	Ron Hawk - Poll Supply Pickup	\$150.00
Athens County Sheriff	Deputies - Election Night	\$450.00
Elections Systems & Software	Expressvote Activation Card Stock	\$950.72
Waterloo Comm Senior Center	Location Rental	\$100.00
Minuteman Press	Photo ID Flyers	\$260.50
Christ Community Wesleyan Chruch	Location Rental	\$100.00

Elections Systems & Software	Election Day Site Support	\$4,988.78
Triad	Backup Signature Lists	\$388.19
Ohio University	Floor Stickers for Polling Locations	\$1,074.67
Minuteman Press	Soiled and Defaced Ballot Envelopes	\$292.00
Tony L. Brooks II	Travel & Reimbursement for Expressvote Printer Bags	\$553.99
Carol Lee Simons	Travel to Nursing Homes	\$82.50
HVB Cardmember Services	Food for Workers	\$63.60
Amazon	Pollworker Name Badges	\$56.66
Parker Colvin	Travel for Election	\$31.44
Shade Community Center	Location Rental	\$150.00
HVB Cardmember Services	Gas for Truck	\$154.03
HVB Cardmember Services	Gas for Truck	\$60.00
HVB Cardmember Services	Gas for Truck	\$84.00
<b>Total</b>		<b>\$108,502.78</b>

Attachment 2 - Motion 2023:09:04

**2023 General Election  
1st Allocation**

<b>Polling Place Name</b>	<b>E-Pollbooks</b>	<b>DS200</b>	<b>Expressvote</b>	<b>Expressvote Printers</b>
Amesville Elementary School	3	3	1	1
Athens Public Library	3	3	1	1
Baker Center (Ohio University)	6	6	1	1
Beacon School	2	2	1	1
Buchtel United Methodist Church	2	2	1	1
Carthage Twp. Volunteer Fire Dept.	2	2	1	1
Chauncey Elementary School	3	3	1	1
Christ Community Wesleyan Church	4	4	1	1
Community Center (Athens)	5	5	1	1
Coolville Elementary School	3	3	1	1
First Presbyterian Church	3	3	1	1
Nelsonville Public Library	2	2	1	1
Ohio Mean Jobs	3	3	1	1
Shade Community Center	2	2	1	1
The Dairy Barn	3	3	1	1
The Lodge at Hocking College	2	2	1	1
Trimble High School	4	4	1	1
United Methodist Church	3	3	1	1
Waterloo Community Senior Center	2	2	1	1
Wesleyan Church	2	2	1	1
Office	1	2	7	4
Extras	6	2	1	2
<b>Total</b>	<b>66</b>	<b>63</b>	<b>28</b>	<b>26</b>

**Temporary Election Workers – November, 7 2023 General Election**

Jennifer Adams  
Beverly Dixon  
Parker Colvin  
Daniel Schwartze  
Xander Black

**Extra Election Workers – November, 7 2023 General Election**

Colton Davis  
Mason Tumblin  
Jayden Holzaepfel  
Josh Six  
Lydia Beha  
Ausin Wisor  
Ashley Knippa  
Dillon Knippa  
Kristen Andrews  
Blaine Gabriel  
Jeff Gabriel  
Danny Radford  
Jerry Welch  
Richard Shreves  
Samantha Sikorski  
Alexandrea Knippa  
JoAnn Rockhold  
Stephanie Morris  
Monica Dotson  
Joseph Frazier  
Ron Hawk  
David Dudley  
Sarah Bunce