

Minutes
Athens County Board of Elections
Regular Meeting
January 17, 2024, 3:30 pm

The Athens County Board of Elections met on January 17, 2024 at 3:30 pm at the board office. The meeting was called to order by Board Member McGuckin, Roll Call – Aundrea S. Carpenter-Colvin, Gary Van Meter and Kate McGuckin all present. Sky Pettey was not present. Also present at the meeting: Director Debra Quivey, Deputy Director Tony Brooks, Debbie Perry, Beth Ferrier, Amy Renner, Helen King from the League of Women Voters and Assistant Prosecutor Zach West.

Ms. McGuckin led the pledge.

Motion 2024:01:04

Mrs. Carpenter-Colvin moved, seconded by Mr. Van Meter that the minutes for December 22 and December 27, 2023 be approved by the Board as presented. Motion passed unanimously.

Deputy Director Brooks provided an update for the 2024 budget.

Motion 2024:01:05

Mr. Van Meter moved, seconded by Mrs. Carpenter-Colvin to approve a 3% raise for all staff that was in the 2024 Budget retroactively back to January 1, 2024. Voting: Mrs. Carpenter-Colvin – Yes, Mr. Van Meter – Yes, Mr. Pettey – Absent and Ms. McGuckin – No

Motion 2024:01:06 (Attachment 1)

Mrs. Carpenter-Colvin moved, seconded by Mr. Van Meter to accept and certify the valid Declarations to be Write-In Candidates for the March 2024 ballot. Motion passed unanimously.

Motion 2024:01:07 (Attachment 2)

Mr. Van Meter moved, seconded by Mrs. Carpenter-Colvin to reject and not certify the Declarations to be Write-In Candidates for the March 2024 ballot due to a fatal error of failure to provide precinct on Write-In form. Motion passed unanimously.

Motion 2024:01:08

Mrs. Carpenter-Colvin moved, seconded by Mr. Van Meter to approve and post the 2024 Meeting Schedule. Motion passed unanimously.

Director Quivey provided information to the board that the required Cybersecurity Awareness training for 2024 will be released February 1, 2024 and needs to be completed with 60 days.

Motion 2024:01:09 (Attachment 3)

Mrs. Carpenter-Colvin moved, seconded by Mr. Van Meter to approve the 1st allocation of voting equipment for the March 19, 2024 Primary Election. Motion passed unanimously.

Motion 2024:01:10

Mr. Van Meter moved, seconded by Mrs. Carpenter-Colvin to approve the 1st allocation of ballots at 75% of registered voters for the March 19, 2024 Primary Election. Motion passed unanimously.

Motion 2024:01:11

Mrs. Carpenter-Colvin moved, seconded by Mr. Van Meter to outsource the printing and mailing of absentee ballots to Graphic Village for the March 19, 2024 Primary Election. Motion passed unanimously.

Motion 2024:01:12

Mrs. Carpenter-Colvin moved, seconded by Mr. Van Meter to delegate the proofing of ballots to be completed by Director Quivery, Deputy Director Brooks and the Board of Elections office staff in three bipartisan teams of two for the 2024 Primary, Special & General Elections. Motion passed unanimously.

Motion 2024:01:13

Mr. Van Meter moved, seconded by Mrs. Carpenter-Colvin to allow the Director, Deputy Director and Board Members or their designee to approve infrequent and minimally valued expenditures for food/snacks/non-alcoholic drinks for elections workers, poll workers and training in which the community is involved for 2024, Primary, Special & General Elections. Pursuant to IRS reg 1.132-6 and IRS Reg. 1.119-1, all expenses meet the de Minimis Exclusion and/or Meals for the convenience of the Employers and will be excludable as taxable fringe. Motion passed unanimously.

Motion 2024:01:14

Mrs. Carpenter-Colvin moved, seconded by Mr. Van Meter to allow the Director, Deputy Director and the Board office staff to process provisional ballots. According to Directive 2022-12 page 245 of Election Official Manual for the 2024 Primary, Special & General Elections. Motion passed unanimously.

Motion 2024:01:15

Mr. Van Meter moved, seconded by Mrs. Carpenter-Colvin to reimburse the Director, Deputy Director, Board Members and staff for travel involving office business for 2024. Motion passed unanimously.

Motion 2024:01:16 (Attachment 4)

Mrs. Carpenter-Colvin moved, seconded by Mr. Van Meter to approve temporary seasonal workers for the March 19, 2024 Primary Election except for Parker Colvin as presented by Director Quivey. Motion passed unanimously.

Motion 2024:01:17 (Attachment 4)

Mr. Van Meter moved, seconded by Ms. McGuckin to approve temporary seasonal worker of Parker Colvin for the March 19, 2024 Primary Election as presented by Director Quivey. Motion passed unanimously with Mrs. Carpenter-Colvin abstaining.

Deputy Director Brooks provided an update on the status of the March 19, 2024 Primary Election.

Deputy Director Brooks provided information on the 2024 OAEO Winter Conference that was held January 9th - 12th 2024.

Motion 2024:01:18

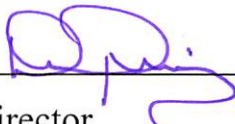
Ms. McGuckin moved, seconded by Mrs. Carpenter-Colvin to go into Executive Session regarding conferring with an attorney about a dispute involving the board that is the subject of a pending or imminent court action (ORC 121.22 (G)(3)) with Assistant Prosecutor Zach West, Director Debra Quivey and Deputy Director Brooks. Voting: Ms. McGuckin – Yes, Mrs. Carpenter-Colvin – Yes, Mr. Van Meter – Yes, Mr. Pettey – Absent.

The Board entered into Executive Session at 4:11 pm.

The Board came out of Executive Session at 4:34 pm.

Motion 2024:01:19

Mrs. Carpenter-Colvin moved, seconded by Mr. Van Meter to adjourn. Motion passed unanimously.



Director



Chair

Attachment 1 - Motion 2024:01:06

**Write-In Candidates
Primary Election March 19, 2024**

Coroner

	Carl Ortman	Democratic	57 Briarwood Dr	Athens, OH 45701
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Democratic Central Committee

Nelsonville 2	Kevin Dotson	35 Clinton St	Nelsonville, OH 45764
Nelsonville 3	Jean E. Perry	525 Chestnut St	Nelsonville, OH 45764
Alexander East	Chris Chmiel	160 Cherry Ridge Rd	Albany, OH 45710
Alexander West	Rebecca Sue Pidcock	7140 Selby Rd., Lot 148	Athens, OH 45701
Plains 2	Elizabeth L. Pepper	11637 Channingway Blvd	The Plains, OH 45780
Bern Twp	Roxanne Groff	14222 Marietta Run Rd	Amesville, OH 45711
Troy West	Brenda Smith	4175 Frost Rd	Coolville, OH 45723
New Marshfield	Cory Russell	7722 Hawk Rd	New Marshfield, OH 45766
York Township	Timothy R. Warren	5565 Warren Dr	Nelsonville, OH 45764

Republican Central Committee

Nelsonville 1	Brenda Wickmann	560 W. Franklin St., Apt 24	Nelsonville, OH 45764
Nelsonville 4	Jay Edwards	8 Blair Ct	Nelsonville, OH 45764
Alexander East	Sarah D. Smith	734 Setty Rd	Albany, OH 45710
Athens Baker	Steven N. Chlki	7956 Bennita Ln	Athens, OH 45701
Carthage Twp	Eileen M. Sirois	4940 Bethany Ridge Rd	Guysville, OH 45735
Albany	Trevis Thompson	1515 Louisa Ave	Albany, OH 45710
Glouster Village	Ralph Coey	65 Broad St	Glouster, OH 45732
York Township	Stephen Davis	13580 Kimberly Rd	Nelsonville, OH 45764

Attachment 2 - Motion 2024:01:07

Failed to provide precinct on Write-in Form 13

Name	
Democratic	
David Wirtshafter	Athens 3-1
George W. Bain	Athens 3-6
Michael B. Cooper	Sugar Creek
Ric Wasserman	Carthage Township

Name	
Republican	
Lynne Genter	Amesville
Carol Costanzo	Lee Township

Attachment 3 - Motion 2024:01:09

**2024 Primary Election
1st Allocation**

Polling Place Name	E-Pollbooks	DS200	Expressvote	Expressvote Printers
Amesville Elementary School	3	3	1	1
Athens Public Library	3	3	1	1
Baker Center (Ohio University)	6	6	1	2
Beacon School	2	2	1	1
Buchtel United Methodist Church	2	2	1	1
Carthage Twp. Volunteer Fire Dept.	2	2	1	1
Chauncey Elementary School	3	3	1	1
Christ Community Wesleyan Church	4	4	1	1
Community Center (Athens)	5	5	1	1
Coolville Elementary School	3	3	1	1
First Presbyterian Church	3	3	1	1
Nelsonville Public Library	2	2	1	1
Ohio Mean Jobs	3	3	1	1
Shade Community Center	2	2	1	1
The Dairy Barn	3	3	1	1
The Lodge at Hocking College	2	2	1	1
Trimble High School	4	4	1	1
United Methodist Church	3	3	1	1
Waterloo Community Senior Center	2	2	1	1
Wesleyan Church	2	2	1	1
Office	1	2	7	4
Extras	6	2	1	1
Total	66	63	28	26

Seasonal Workers for Primary March 19, 2024

**Jenny Adams
Chris Koon
Daniel Schwartze
Xander Black
Christina Moore
Connor Moore
Dustin MusicK
Sue McAdoo
Carol Poaches
Lily Thacker
Debbie Flowers
Kim Russell
Emily Basilio**

Seasonal Worker for Primary March 19, 2024

Parker Colvin