

The regular monthly meeting of the Erie County Board of Elections was called to order by Board Member William Monaghan on Friday, June 24<sup>th</sup>, 2022 at 9:05 a.m.

Roll Call:	(D) Thomas M. Ferrell, Chairman	Absent
	(D) William J. Monaghan, Member	Present
	(R) Nicholas J. Smith, Member	Present
	(R) Jeffrey N. Krabill, Member	Present

Guests in attendance: Amy Grubbe

Motion to approve the minutes from the May 25<sup>th</sup> meeting was made by Mr. Krabill, seconded by Mr. Smith. Motion carried.

Motion to pay the bills was made by Mr. Smith, seconded by Mr. Krabill. Motion carried.

Adrienne James, Deputy Director, stated that the board received an email from Amanda Grandjean at the Secretary of State's office, congratulating us on our work for the May 3<sup>rd</sup>, 2022 Primary. The email read, in part, "We had nothing but positive feedback to offer during our discussions of Erie County Board of Elections. We want to commend you on an excellent performance, even under extremely difficult and constantly changing circumstances due to redistricting."

Ms. James then spoke on equipment allocation for the August 2<sup>nd</sup>, 2022 Primary. Staff would like to have one DS200 and one Expressvote per polling location, as we've had in the past. Motion to approve this allocation of equipment was made by Mr. Krabill, seconded by Mr. Smith. Motion carried.

Lori Salyers, Director, gave an overview of grant money. She received an email from the SOS office on June 13<sup>th</sup>, which stated we would receive grant money of \$196,170 for the August Primary. In addition, we have \$71,692.27 remaining from the May grant money.

Mr. Smith inquired if we had chargeback money coming to us. Ms. Salyers responded it was minimal, but yes, and that she would submit the chargeback paperwork to the auditor's office.

Ms. Salyers then reviewed the items we would likely be able to purchase with the grant money. She surmised that grant money could pay for part-time wages, full-time overtime wages, poll worker wages, and ballots. She would also like to use grant money to pay for a laminator and rolling ballot bags.

Mr. Smith made a motion to authorize the purchase of a laminator and rolling bags as deemed necessary by Ms. Salyers and Ms. James, on the condition that the SOS office gives approval to use grant money for these purchases. Ms. Salyers stated that we would also like to purchase a charging tower and battery bases for our poll pads. Mr. Smith then amended his motion to include the purchase of poll pad accessories, again conditional on the SOS office approving the use of grant money for these expenses. Mr. Krabill seconded the motion. Motion carried.

Ms. Salyers also stated that staff would like to move some voting equipment around. Currently, some voting equipment is on the first floor, while other equipment is in the basement. Ideally, we'd like to try to get it all on one floor. Mr. Smith stated he was fine with staff moving equipment, so long as it remains secure.

Ms. Salyers then spoke on a suggestion from clerk Eliza Link. She stated that Ms. Link was downstairs working in a room where we store PPE bags, signs, and flags when someone from facilities came in to do some work. Ms. Link noted there was not a camera or alarm in that room and was wondering if we could fix that. Ms. Salyers noted there are not any ballots or voting equipment in the room, but still thought it was a good idea to secure it. She also stated it would probably have to come out of our regular budget. Mr. Monaghan asked Ms. Salyers to inquire if we could pay for it out of grant money.

**Mr. Krabill asked Ms. Salyers to speak with Gary Weilnau in Facilities to ask that if the Facilities department does any work in our space, to please do it during office hours only. Mr. Smith then made a motion to authorize the purchase of an alarm and camera downstairs. He stated our goal is to first try to use grant money, and if we can't do that, we would approve up to \$500 to complete the project. Mr. Krabill seconded the motion. Motion carried.**

**Next, Ms. Salyers spoke on precinct changes. She stated that when she was doing the redistricting, she noticed in EVIS that on Mudbrook Road, people on the even side of the road were assigned to Huron C, while people on the odd side of the road were assigned to Huron Township #1. However, according to maps from the auditor's office, all of Mudbrook Road should be in Huron C. Ms. Salyers stated that she spoke with the auditor's office, regional planning, and John Zimmerman of Huron Township about this issue, and then asked for the board's permission to fix the issue in EVIS. Motion to authorize Ms. Salyers to make the necessary changes so that people are voting in the correct precinct was made by Mr. Krabill, seconded by Mr. Smith. Motion carried.**

**Mr. Monaghan asked if Ms. Salyers discussed her findings with Ms. James. Ms. Salyers confirmed that she had. She also stated that currently, there are no registered voters on the odd side of Mudbrook Road that would be affected by this, but that we still want to get it correct in EVIS.**

**Ms. James then asked about rescheduling the July board meeting. Currently it is scheduled for Friday, July 29<sup>th</sup>, but then we have our pre-election meeting the very next week on Monday, August 1<sup>st</sup>. The board members took a few minutes to discuss a better date and time. Motion to move the July meeting to Friday, July 15<sup>th</sup> at 8 a.m. was made by Mr. Krabill, seconded by Mr. Smith. Motion carried.**

**Next, Ms. James stated we are already starting to receive issues for the November ballot. The Huron Public Library would like to put a renewal levy on the ballot. They submitted the paperwork to BOE staff, who submitted the paperwork to the SOS, who approved the ballot language. Motion to approve the levy for the November ballot was made by Mr. Smith, seconded by Mr. Krabill. Motion carried.**

**Next on the agenda was "any other matters to come before the board." Ms. Grubbe stated she had several questions. First, she asked for a breakdown of street segments in Huron Township #1. Ms. James stated she would email that to her once we fix the issue with Mudbrook Road. Ms. Grubbe then asked for clarification on district splits. Ms. James stated that Huron Township #1 is the only precinct in the county that is split, district wise. The western part of Huron Township #1 is in the 89<sup>th</sup> House and 2<sup>nd</sup> Senate District, while the eastern part of Huron Township #1 is in the 54<sup>th</sup> House and 13<sup>th</sup> Senate District.**

**Ms. Grubbe then asked about a check the Democratic Party wrote for ballots in early June. Ms. Salyers stated it was locked in the back room. Ms. Grubbe asked when it would be deposited, and Ms. Salyers stated next week. Mr. Monaghan stated that we should deposit the check today. Ms. Salyers stated she would complete the paperwork today to take the check to the treasurer's office.**

**Next Ms. Grubbe commented on facilities' access to rooms that should be locked for security purposes. She asked if board staff knows who has access. Ms. Salyers responded, "Yes." Ms. Grubbe asked, "And they're able to go in where there are ballots and machines?" Ms. Salyers responded, "No." Mr. Krabill stated that no one has access to that except for us. Ms. Grubbe then asked the purpose of the cameras. Ms. Salyers responded it was for security. Ms. Grubbe then stated she wanted to know how much grant money the board received for both the May and August elections, how much was spent, and what it was spent for.**

**Motion to go into executive session to discuss personnel and salary was made by Mr. Smith, seconded by Mr. Krabill. A roll call vote was taken.**

**Mr. Monaghan- yes**

**Mr. Smith- yes**

**Mr. Krabill- yes.**

**Motion carried. Board went into executive session at 9:35 a.m.**

**Motion to leave executive session and return to regular session was made by Mr. Krabill, seconded by Mr. Smith. Motion carried. Board resumed regular session at 9:42 a.m.**

**Motion to adjourn was made by Mr. Krabill, seconded by Mr. Smith. Motion carried. Board adjourned at 9:42 a.m.**

**Lori J. Salyers, Director**

**Attest:**

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**Thomas M. Ferrell, Chairman**