

LICKING COUNTY BOARD OF ELECTIONS  
REGULAR MEETING  
JANUARY 10, 2022

A regular meeting of the Licking County Board of Elections was called to order at 11:45 A.M., with the following members present: Freddie Latella, Melinda Miller, Dave Rhodes, Richard Salvage. Also attending were Director Brian Mead and Deputy Director Luke Burton.

The purpose of this meeting is to conduct regular monthly business and other business brought before the Board.

**Board Reorganization:**

Richard Salvage made a motion to reorganize the Board. Melinda Miller provided the second. Motion carried 4-0.

The Board followed Election Official Manual Chapter 2 in order to complete the reorganization.

**Step 1: Select a Temporary Chairperson**

Dave Rhodes made a motion to elect Richard Salvage as temporary Chairperson. Melinda Miller provided the second. Motion carried 4-0.

**Step 2: Appoint a Director**

Melinda Miller made a motion to appoint Luke Burton as Director. Dave Rhodes provided the second. Motion carried 4-0.

**Step 3: Appoint a Deputy Director**

Dave Rhodes made a motion to appoint Brian Mead as Deputy Director. Melinda Miller provided the second. Motion carried 4-0.

**Step 4: Appoint a Chairperson**

Dave Rhodes made a motion to appoint Richard Salvage as Chairperson. Melinda Miller provided the second. Motion carried 4-0.

Richard Salvage continued to conduct regular business now acting as Chairman.

**Budget:**

Deputy Director Brian Mead gave an update on the budget.

**Secretary of State Communications:**

The Board reviewed the following communications from the Ohio Secretary of State.

- 2021 General Election review meeting with Secretary of State's office.
- Congressional district shape files and redistricting updates.
- Weekly Reminders and Directive 2021-21 Statewide Petitions.
- Directive 2022-01 Annual Expense Report.
- Advisory 2022-01 Attorney General opinion, collaborating with non-governmental persons or entities.

**Office Update:**

Part-time staff will be brought in to assist in the office ahead of the May 3, 2022 Primary Election.

Licking County Offices including the Board of Elections will be closed Monday, January 17<sup>th</sup> in observance of Martin Luther King Jr. Day.

**New Business:**

The Board began a discussion about Board of Elections presentations to outside groups.

**OAEO Report:**

Winter conference will take place January 11<sup>th</sup> – 14<sup>th</sup> at Hilton Columbus Downtown.

Election law presentation in Richland County on January 19<sup>th</sup>.

Secretary of State Summer Conference will take place June 28<sup>th</sup> and 29<sup>th</sup> at Hilton Columbus East.

**Adjournment and Next Meeting:**

The next regular meeting has been scheduled for February 7, 2022 at 11:45 A.M.


The meeting was adjourned at 12:46 P.M.

  
Richard Salvage, Chair

  
Melinda Miller, Board Member

  
Dave Rhodes, Board Member

  
Freddie Latella, Board Member

  
Brian K. Mead, Director

  
Lela A. Burt  
Director