

LICKING COUNTY BOARD OF ELECTIONS
REGULAR MEETING
APRIL 12, 2021

A regular meeting of the Licking County Board of Elections was called to order at 11:30 A.M., with the following members present: Chairman Freddie Latella, Melinda Miller, Dave Rhodes, Richard Salvage. Also attending were Director Brian Mead, Deputy Director Luke Burton and Secretary of State Liaison Susie O'Brien.

The purpose of this meeting is to conduct regular monthly business and other business brought before the Board.

Minutes and Budget:

Director Brian Mead presented the Board with minutes from the March 2, 2021 reorganization meeting. Melinda Miller proposed a change to the minutes, noting the meeting adjournment time was written as 4:33 P.M. when in fact the meeting adjourned at 5:33 P.M. Melinda Miller made a motion to approve the meeting minutes with changes. Richard Salvage provided the second. Motion carried 4-0.

Director Brian Mead gave an update on the budget.

Secretary of State Communications:

The Board reviewed the following communications from the Ohio Secretary of State.

- Weekly Reminders – Charter Municipalities and Special Election Cost Estimate
- Weekly Reminders – UOCAVA Ballots and Special Election Cost Estimate
- UOCAVA Friday and SOS Form 12-M
- New Election Official Online Training
- Directive 2021-13 Unofficial and Official Canvass
- Duplicate Registration Contact List
- Security Request, Endpoint Detection
- Save the Date – Secretary of State Summer Conference June 8th and 9th
- Memo 2021-01 Responsibility of Sheriffs
- Weekly Reminder – PEO Survey and Special Election Cost Estimate
- Precinct and Polling Place Data to SWVRD
- New Election Official Online Training Completed April 30th
- Absentee Survey #1 Due April 12th

Office Update:

- HAVA grant has been received.
- New electronic pollbooks have been delivered. Staff will be trained on April 13th.
- Part-time staff have been brought in to assist with election preparation tasks. Precinct Election Official training begins April 13th.

Unfinished Business:

Deputy Director Luke Burton presented the Board with a final resource allocation for the May 4, 2021 Special Election. No changes were made from the draft presented during the March 2, 2021 meeting.

Chairman Freddie Latella made a motion to accept the resource allocation as presented. Dave Rhodes provided the second. Motion carried 4-0.

OAEO Report:

- OAEO leadership retreat to take place March 25th and 26th.
- New election reform bill draft.

Adjournment and Next Meeting:

The unofficial canvass meeting has been scheduled for 6:30 A.M. May 4, 2021.

The meeting was adjourned at 12:16 P.M.


Freddie Latella, Chair


Melinda Miller, Board Member


Dave Rhodes, Board Member


Richard E. Salvage, Board Member


Brian K. Mead, Director