

LICKING COUNTY BOARD OF ELECTIONS  
REGULAR MEETING  
JULY 10, 2023

The regular monthly meeting of the Licking County Board of Elections was called to order at 11:35 A.M., with the following members present: Dave Rhodes, Kaye Hartman and Park Shai. Also attending were Director Brian Mead, Deputy Director Tess Wigginton, Licking County Republican Executive Committee Chair Jeanne Bolton, and citizens Jennifer Baer and Anne Lodder. Secretary of State Central Ohio Regional Liaison Susie O'Brien joined remotely by speakerphone.

Member Kay Hartman led the members in reciting the Pledge of Allegiance.

**Minutes and Budget**

Director Brian Mead presented the board with finalized minutes from the regular meeting held June 12, 2023.

Kaye Hartman moved that the minutes be accepted as written, seconded by Park Shai. Motion carried 3-0.

Director Mead presented a review of finances through 6/30/2023. He noted that the Secretary of State will forward funds promised for the August 8, 2023 Special Election, but until then we will borrow from the November 2023 funds and replace them as we receive them from the Secretary of State.

Kaye Hartman moved that the minutes be accepted as written, seconded by Park Shai. Motion carried 3-0.

**Secretary of State Communications**

As presented to the Board:

- 6/6/23 Jeff Hobday – DIRECTIVE 2023-10 NCOA UPDATES
- 6/5/23 Greg Fedak – DIRECTIVE 2023-09 NCOA

We have 1,118 petitions for Reproductive Rights from the Secretary of State's office, and 449 petitions for the Regulation of Cannabis. The BoE staff has until July 20 to verify all signatures and certify the results to the Secretary of State's office. Staff has been working overtime to accomplish this and we foresee no problem with meeting that deadline.

**Office Update**

Deputy Director Wigginton provided a review of the Secretary of State's Summer conference.

Heidi Harris and Lauren Price attended both of Monday's Ohio Registered Election Official classes.

Logic and Accuracy testing was completed successfully with no problems or concerns.

Poll worker training will begin on July 26 and continue through August 3<sup>rd</sup>.

**Old Business**

Director Mead distributed the Final Resource Allocation grid for the upcoming August 8 election. He said that after reviewing the allocations that he sees no need to update them.

Kaye Hartman moved that the Allocations be approved as written. Seconded by Park Shai. Motion carried 3-0.

**New Business**

No new business to report.

**Board Member and Public Comments**

Member Rhodes asked if there was an update on the status of performance appraisals for the staff of the Board of Elections. Dep Dir Wigginton provided him with a draft copy of a performance appraisal that she and Dir Mead have worked on. Mr. Rhodes thanked the Director and Deputy Director for their work on this and said that he was glad to see this moving forward. He asked the Deputy Director to forward electronic copies of the draft appraisal to all Board members for their review.

Republican Central Committee Chair Jeanne Bolton asked if the Board of Elections would publish a notice in the paper regarding the filing deadline of August 9, 2023 for candidates to be included on the November 7, 2023 ballot. Director Mead said that we would not be doing that, as it is on our web site, and the Board of Elections traditionally has not done this. He also noted that the Secretary of State requires Boards to publish a reminder of each election in the paper. Jeanne asked if more Republican poll workers are needed; Dir Mead said no.

**Adjournment and Next Meeting:**

There being no further business, it was moved by Member Hartman, seconded by Member Shai to adjourn. Motion carried 3-0. The meeting was adjourned at 11:59 A.M.

The next meeting will be to open the Special Election on August 8, 2023 at 6:30 A.M.

  
Freddie Latella, Chair

  
A. Kaye Hartman, Board Member

  
Dave Rhodes, Board Member

  
J. Park Shai III, Board Member

  
Brian K. Mead, Director

  
Tess M. Wigginton, Deputy Director