

LICKING COUNTY BOARD OF ELECTIONS  
REGULAR MEETING  
SEPTEMBER 5, 2023

The regular monthly meeting of the Licking County Board of Elections was called to order at 11:32 A.M., with the following members present: Chair Freddie Latella, Dave Rhodes, Kaye Hartman and Park Shai. Also attending were Director Brian Mead, Deputy Director Tess Wigginton, Newark Advocate Reporter Kent Mallett.

Kent Mallett led the members in reciting the Pledge of Allegiance.

**Minutes and Budget**

Director Brian Mead presented the board with finalized minutes from the Unofficial Canvass and Official Canvass meetings held August 8, 2023 and August 21, 2023 respectively. David Rhodes moved that the minutes be accepted as written, seconded by Kaye Hartman.

Roll call vote: Shai – yes, Rhodes – yes, Hartman – yes, Latella – yes. Motion carried.

Director Mead presented a review of finances through August 30, 2023. Salary expenditures were unusually heavy due to staff overtime verifying signatures on two statewide petitions and many candidates for the November election coming at the same time as administering a Special Election, in addition to the part time help needed to conduct the election.

**Secretary of State Communications**

As presented to the Board:

8/28/23 Chris Burnett – Election Cybersecurity

The State is offering a grant for enhancing cybersecurity. We are looking at whether we can use it.

8/29/23 Chris Burnett – Ballots, Voting Schedule, Deadlines for November General

**Office Update**

ES&S will be here 9/6/23 to help with programming the ballot for the 11/7/ general. Director Mead is hoping for a normal-sized (8 ½ x 14) ballot, but with all the candidates and issues it could grow to 11 x 17, or be two pages.

The Director and Deputy Director met with the Superintendent of Newark City Schools, along with their Safety Coordinator and head of Building/Maintenance. The Superintendent's main concern was safety with the upcoming election. Several ideas were discussed; we offered better signage about where political activity was/was not permitted, along with more education for Location Managers/PEOs as to how to handle incidents.

**Old Business**

The required audit of the August 8, 2023 Special Election was completed successfully, with \$528.00 charged to Part-Time Help to complete it.

The Board took a final look at the proposed Annual Performance Appraisal, with no additions or changes sought.

**New Business**

The Board reviewed the following write-in candidates for the November 7, 2023 General Election:

Council, Village of Alexandria	Carianne Meng
	Kelly Reed
Council, Village of Buckeye Lake	Linda Goodman

Council, Village of Utica  
Fiscal Officer, Union Township  
Board of Education, Licking Valley  
Board of Education, Lakewood

Adam Miller  
Robert Scherman  
John Hartfield  
Karen Nethers  
Gary L. Ullom  
Kelly Rayburn

David Rhodes moved to certify these candidates. Kaye Hartman provided the second.  
Roll call vote: Shai – yes, Rhodes – yes, Hartman – yes, Latella – yes. Motion carried.

Council, City of Johnstown  
Director Mead advised that this candidate had filed a petition for this position for the November election that did not meet the minimum requirements for inclusion on the ballot, and that according to Ohio Revised Code 3513.041, the Board must reject her write-in bid for this same election.  
Park Shai so moved, seconded by David Rhodes.  
Roll call vote: Shai – yes, Rhodes – yes, Hartman – yes, Latella – yes. Motion carried.

Director Mead presented the Resource Allocation for the November 7 General Election to the Board for approval. We moved some poll pad allocations to improve efficiency of check-ins, based on the number of voters in precincts. Kaye Hartman Moved to accept the allocations as presented, seconded by David Rhodes.  
Roll call vote: Shai – yes, Rhodes – yes, Hartman – yes, Latella – yes. Motion carried.


**Board Member and Public Comments**

Member Rhodes noted that he really appreciates the work done on the performance appraisals, and that he particularly likes the employee self-appraisal. The scope and purpose of the annual appraisal was clarified for Board members.

**Adjournment and Next Meeting:**

There being no further business, it was moved by Member Rhodes, seconded by Member Shai to adjourn. Motion carried 4-0. The meeting was adjourned at 12:04 pm.


Next meeting will be Monday, October 9, 2023 at 11:00 am in the Board of Elections office.

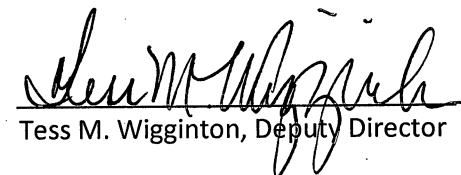
  
Freddie Latella, Chair

  
A. Kaye Hartman, Board Member

  
Dave Rhodes, Board Member

  
J. Park Shai III, Board Member

  
Brian K. Mead, Director

  
Tess M. Wigginton, Deputy Director