

LICKING COUNTY BOARD OF ELECTIONS
REGULAR MEETING
January 15, 2019

A regular meeting of the Licking County Board of Elections was called to order at 4:30 PM, with the following members present: Chairman Larry Wise, Andrea Eastman, Grace Cherrington and Richard Salvage. Also attending were Luke Burton, Director, Brian Mead, Deputy Director, as well as Kent Mallot from the Newark Advocate.

The purpose of this regular meeting is to conduct the regular business of the Board.

Minutes:

The Minutes from the November 19, 2018 Meeting was presented. Richard moved to accept the minutes, seconded by Andrea. The motion passed 4-0.

Secretary of State Communications:

Brian updated the board regarding the following communications:

- Advisory 2018-04 Voting Equipment Acquisition Program: We received a new draft County Resolution and Sublease Agreement from the SOS.
- Post-Pathfinder Assessment - Next Steps: High Priority Implementation Review. We have met with Glenn Goe from Stark State, our Pathfinder. He said everything was looking good. May still need to resolve background checks for pollworkers. Our Website is secure.
- Directive 2018-39 Cancellation Procedures for Voters Who Failed to Act on a Confirmation Notice Issued in 2013 or 2014 Pursuant to the Supplemental Process of the General Voter Records Maintenance Program:
 - TRIAD sent the notices. We had 2,575 voters that were mailed the Last Chance Notices under the supplemental process and 1,104 under the NCOA Process.
- Directive 2018-41 regarding the 2018 Election Administration and Voting Survey: We have submitted the Survey to the SOS.
- Directive 2018-42 Appointments to BOE; reorganization: Forms have been sent to each party. Forms must be received between January 1, 2019 and February 15, 2019 by the SOS.

Old Business:

Polling Locations:

Newark YMCA: Brian gave the Board an update on this location. We went to many possible locations. St. Francis Catholic School is a possible location. They are going to talk to their board to see if they are interested in being a polling location.

Voting Machines:

Luke and Brian updated the Board on the latest proposal from ES&S. A new proposal has been received from ES&S. We are waiting on a draft contract. As soon as we receive a draft contract, the SOS will review both, and then we can proceed with a draft resolution and sublease agreement. We have worked with Carolyn Carnes in the Prosecutor's Office as well as with Bev Adzic from the Commissioners' Office to prepare these documents.

Voting Machine Stands:

Luke and Brian updated the Board on stands that were viewed at conference. PrintElect was a vendor at conference that makes a stand-alone voting machine stand. The office had budgeted \$50,000 for the purchase of stands and other equipment to go with the new voting machines.

Discussion also came up about having yellow provisional shields to be used at the polls for provisional voters.

- The Board requested that Brian and Luke continue to research the matter.

New Business:

Background Checks for Pollworkers:

Luke and Brian gave the Board an update on this matter. This subject came up as part of our Cybersecurity work with our Pathfinder from Stark State. We did not move forward with checks for the November Election as we were advised we needed to notify workers that we would be checking their backgrounds.

Through researching this matter, we thought we could have the Sheriff's Office do a LEADS background check just using Social Security Numbers. Sheriff's Office has let us know they cannot do a LEADS check.

At OAEO Conference we talked to Stark County about how they handle the matter, and they said they do a public records check with the County Clerk of Courts.

- The Board requested that Brian and Luke continue to research the matter.

Staff with a family member running for office:

Luke and Brian gave the Board an update on this matter. Heidi Harris's husband Jeff has filed to run for Newark City Council-At-Large. With knowing this could be a possibility, we have removed Heidi from working the counter where she might have wait on any other Newark City Candidates. She also will not be checking any petitions for the primary. To date, no other Newark City candidates have filed for office. Filing deadline is February 6th.

Brian and Luke recommended we continue the process of not having Heidi work the counter or check petitions for the primary elections. They also recommend that she does not handle returned absentee ballots for the May Election. Lastly they believe it is alright for her to enter absentee applications for the May Election.

- The Board directed Luke and Brian do more research into the matter and to contact the Ohio Ethics Commission.

Executive Session:

At 5:13 PM, Richard moved to go into executive session to discuss personnel matters, and Grace seconded the motion. Roll Call vote was taken, Andrea – Yes, Grace – Yes, Richard – Yes, Chairman Wise – Yes.

- Roll Call vote was taken to come out of Executive Session Andrea – Yes, Grace – Yes, Richard – Yes, Chairman Wise – Yes.

At 5:27 PM, Andrea moved to come out of executive session to discuss personnel matters, and Richard seconded the motion. Roll Call vote was taken, Andrea – Yes, Grace – Yes, Richard – Yes, Chairman Wise – Yes.

- Roll Call vote was taken to come out of Executive Session Andrea – Yes, Grace – Yes, Richard – Yes, Chairman Wise – Yes.

Adjournment and Next Meeting:

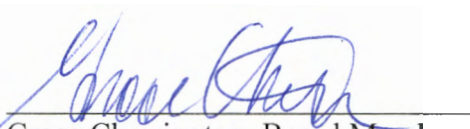
Andrea moved to adjourn, seconded by Richard. The motion passed, the vote was 4-0. The meeting was adjourned at 5:31 PM.

Next meeting will be a Regular Meeting. The Board will meet February 12th at 4:30 PM.

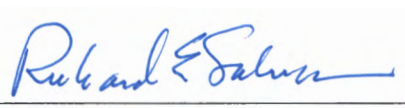


Larry D Wise, Chair

Andrea LH Eastman, Board Member



Grace Cherrington, Board Member



Richard E Salvage, Board Member



Luke Burton, Director