

LICKING COUNTY BOARD OF ELECTIONS  
REGULAR MEETING  
OCTOBER 8, 2019

A regular meeting of the Licking County Board of Elections was called to order at 4:30 P.M., with the following members present: Chair Grace Cherrington, Melinda Miller, Richard Salvage, and Larry Wise. Also attending were Director Brian Mead and Deputy Director Luke Burton.

The purpose of this meeting is to conduct regular monthly business.

**Minutes and Budget:**

Minutes from the September 10, 2019 regular meeting and petition certification was presented. After a brief discussion Richard Salvage made a motion to approve the minutes as amended. Melinda Miller provided the second. Motion carried 4-0.

Director Brian Mead presented the September financial report.

**Secretary of State Communications:**

The Board reviewed the following communications from the Ohio Secretary of State.

- UOCAVA Deadline Friday September 20, 2019 – 14 transmitted, 1 received voted.
- Directive 2019-22 Supplemental Instructions – 2015 in-county move list mailed a new notice.
- Directive 2019-09 Security directive follow-up. Guidance for consultants and Albert Sensor.
- Advisory 2019-08 Universal Postal Union update – USA remained in the treaty.
- Webinar – Behind the scenes – Taking the press and public through the election process.
- Directive 2019-23 Extension of the “APRI” exception through December 31, 2022.
- “Yours in Service” Monthly newsletter from Secretary LaRose.

**Office Update:**

Director Brian Mead and Deputy Director Luke Burton provided an office update for the following items.

- Sample ballots and absentee voting information are now available on the website for the general election.
- Office budget 2020 – Budget hearing to be held on Thursday, October 10, 2019.
- Voting machine logic & accuracy testing began September 16, 2019, finished in under five days.
- Part-time employees were brought in to assist with processing absentee ballot applications.
- PEO and VLM training began on October 7, 2019.
- Close of voter registration and an open house held on October 7, 2019.
- Tuscarawas County Board of Elections is under new leadership and has asked our office to help them get started. Director Brian Mead and several other staff members visited their office and provided assistance on Friday, October 4, 2019.

**Unfinished Business:**

An amended agreement with Election Systems & Software is to be brought to the Board of County Commissioners for signature on Thursday, October 10, 2019.

Lakewood Voting Location – Larry Wise had a conversation with Lakewood School Board Member Brittany Misner. Brittany would like to schedule a meeting to discuss the Board’s options for voting at the current location. Brian and Luke will contact Brittany.

**New Business:**

Deputy Director Luke Burton presented the Board with the 30 day voting equipment and paper ballot allocation tables. 54 DS200 precinct scanners, 308 ExpressVote ballot markers, 108 E-Pollbooks, 25 ballots for each ballot style totaling 4,200. Richard Salvage made a motion to approve the voting equipment and paper ballot allocation totals as presented. Melinda Miller provided the second. Motion carried 4-0.

**Adjournment and Next Meeting:**

The November regular meeting and unofficial canvass has been scheduled for November 5, 2019 at 6:30 A.M. and 7:30 P.M.

A meeting to review and approve provisional ballots has been scheduled for November 18, 2019 at 4:30 P.M.


The official canvass of the general election has been scheduled for November 26, 2019 at 4:30 P.M.

A meeting to certify candidate and local liquor option petitions for the March 17, 2020 primary election has been set for December 23, 2019 at 10:30 A.M.

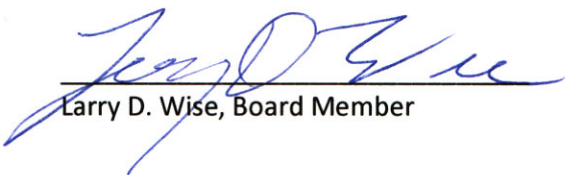
The meeting was adjourned at 5:33 P.M.



Grace Cherrington, Chair



Melinda Miller, Board Member



Larry D. Wise, Board Member



Richard E. Salvage, Board Member



Brian K. Mead, Director