

LICKING COUNTY BOARD OF ELECTIONS
REGULAR MEETING
February 12, 2019

A regular meeting of the Licking County Board of Elections was called to order at 4:30 PM, with the following members present: Chairman Larry Wise, Andrea Eastman, Grace Cherrington and Richard Salvage. Also attending were Luke Burton, Director, Brian Mead, Deputy Director, Kent Mallot with the Newark Advocate and Melinda Miller.

The purpose of this regular meeting is to conduct the regular business of the Board.

Minutes and Budget Report:

The Minutes from the November 27, 2018 and December 4, 2018 Meetings were presented. Richard moved to accept the minutes, seconded by Andrea. The motion passed 4-0.

Budget Report: The Audit Trail for the office was presented. It details the expenses of the office from January 1 – 31, 2019. It was provided by the County Auditor's Office.

Secretary of State Communications:

Luke updated the board regarding the following communications:

Acceptance Testing Information: Each board of elections and its staff must conduct the acceptance testing. While voting system vendor representatives may educate staff and provide information relevant to the testing process, it is imperative that members of the board and board staff are actively performing the necessary steps to complete the acceptance testing in a bipartisan manner.

Directive 2018-43 Annual Report of Expenses: Each board of elections must make an annual report to the Secretary of State that includes expenditures made in administering elections and other supplemental information. The reports from each of the county boards of elections, due by February 22, 2019, will be used to prepare the Secretary of State's annual report to the Governor.

Webinar Voting Equipment and Voting System Acceptance Testing: The Director or Deputy Director from each board of elections must participate in this webinar. Members and staff who will be testing the voting equipment are strongly encouraged to participate as well. The entire staff participated in the webinar.

Early In-Person Absentee Voting Hours: The voting hours for May 7th has been set by the SOS. There will only be one weekend of In-Person hours for the Primary.

Information Requested: The SOS allowing deleted voters another chance to become active. We are working with TRIAD to send this data, due 2/15/19, to the SOS.

Old Business:

Voting Equipment:

Luke and Brian updated the Board on what is happening with the new voting equipment. The Commissioners have passed the resolution and signed the sublease agreement. ES&S will be shipping the new equipment on Monday, February 18th. We scheduled delivery on the holiday in order to have less people in the building and the whole parking lot available. We are expecting at least one large semi with approximately 50 pallets. The TSXs have been moved to Wilson Street Storage Facility.

Polling Locations:

Newark YMCA: St. Francis Catholic School has called back and said they did not want to be a location. Luke, Brian and Clayton visited the American Legion, and they are a potential location. Their board requested a meeting.

- The Board requested that Brian and Luke continue working with the American Legion to make them a location.

Staff with a family member running for office:

Luke and Brian gave the Board an update on this matter. The Ethic Commission provided the office of a previous opinion which stated that Directors or Deputy Directors are not prohibited from serving if a spouse is a political candidate subject to the Board's jurisdiction. Luke also presented a Prosecutor's Opinion that was given to the Miami County Board of Elections with similar advice.

The Board re-affirmed it is their preference that a Board Employee with a spouse as a candidate refrain from doing the following:

- Work the counter or check petitions for the primary elections.
- Handle returned absentee ballots for the May Election or November Election.
- Enter absentee applications for neither May or November Election.

New Business:

Certification of Candidates and Local Options:

Luke presented the petitions of the candidates that filed for the May Primary. No candidate had any issues except for one. He recommended that all candidates without any issues be certified. The Board voted on each offices' candidates separately. Those offices were:

Heath City – Auditor, Council-at-large (3 of 4 candidates)

Newark City – Mayor, Auditor, Law Director, Council President, Council-at-Large

Licking County Municipal Court – Judge, Clerk

Richard moved to certify all candidates and Grace seconded the motion. Vote was 4-0 to certify each of May's candidates that had no issues.

Luke then presented the Board City of Heath Council-at- Large Candidate – Jeff Crabill's petitions. He and Brian both recommended that the board not certify Candidate Crabill's petition for the following issues:

- Seven part petitions were filed. Two of the part petitions were missing the number of signatures witnessed by the circulator. Five of the part petitions were missing all information in the circulator statement portion of these part petitions.

Candidate Craybill and Debrah Cole, one of his circulators also submitted letters requesting the Board to overlook these errors and certify his candidacy.

Luke further reminded the board Part petitions are required to have this information as directed by R.C. 3501.39(E)(1).

Richard moved to reject candidate Craybill's Petitions and not certify his candidacy. Andrea seconded the motion. The motion passed 4-0.

Since this is a municipal primary election, only offices that have the required amount of candidates to justify a primary will be on the May ballot. All other candidates will be certified to the November Ballot. Licking County will have a full countywide primary election for the Republican and Democratic Parties for Licking County Municipal Court Judge. Furthermore, the City of Newark will only have a primary for the Democratic Party Council-at-Large Candidates.

Luke presented the Board with the petitions for May's Local Options. All petitions had the required amount of signatures. He recommended that the board certify all Local Options. Andrea moved to certify all Local Options and Richard seconded the motion. The Vote was 4-0 to certify May's Local Options.

Board Reorganization:

Directive 2018-42 requires each Board to schedule its reorganization meeting between March 2nd and March 6th. After some discussion, the Board will hold its meeting on March 5th at 4:30 PM.

Andrea Eastman will be retiring from the Board, and Melinda Miller will be taking her place. Grace took a moment to thank Andrea for all her years of service on the Board.

Board Comments:

Grace asked that Luke and Brian work on a public roll out of the new equipment. She recommended having machines available in the office and maybe creating a video.

Upcoming Deadlines and Events:

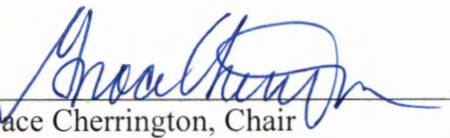
- 2/13/19 Potential new voting location meeting
- 2/18/19 Presidents Day, County Offices are closed (new machine delivery)
- 2/22/19 Petition Protest Deadline
- 2/25/19 Deadline to file as a Write-in Candidate 4:00 PM
- 3/1/19 Deadline to protest against Write-in Candidate filings 4:00 PM

SOS Calendar: <https://www.sos.state.oh.us/publications/2019-elections-calendar/>

Adjournment and Next Meeting:

Andrea moved to adjourn, seconded by Richard. The motion passed, the vote was 4-0. The meeting was adjourned at 5:20 PM.


Next meeting, as previously discussed will be the Board's Reorganization Meeting. The Board will meet March 5th at 4:30 PM.



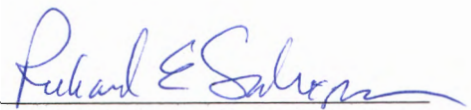
Grace Cherrington, Chair



Melinda Miller, Board Member



Larry D. Wise, Board Member



Richard E. Salvage, Board Member



Brian K. Mead, Director