

LICKING COUNTY BOARD OF ELECTIONS  
REGULAR MEETING  
SEPTEMBER 8, 2020

A regular meeting of the Licking County Board of Elections was called to order at 4:30 P.M., with the following members present: Chair Grace Cherrington, Melinda Miller, Richard Salvage, and Larry Wise. Also attending were Director Brian Mead, Deputy Director Luke Burton, Licking County Republican Party Chair Jeanie Bolton and Newark Advocate Reporter Kent Mallett.

The purpose of this meeting is to conduct regular monthly business and other business brought before the Board.

**Minutes and Budget:**

Minutes from the 8-25-20 meeting were presented. Melinda Miller proposed a correction to the minutes. A paragraph on the bottom of page two was incomplete. Larry Wise made a motion to approve the minutes with corrections. Melinda Miller provided the second. Motion carried 4-0.

Director Brian Mead gave an update on the budget.

**Secretary of State Communications:**

The Board reviewed the following communications from the Ohio Secretary of State.

- Election Night Reporting Event #1
- Directive 2020-17 Official Form of the Ballot
- Virtual Summer Conference Q&A Session August 28, 2020 1:00 P.M.
- Precinct Election Official Survey#1
- SOS Press Release Registration Readiness List
- Election Night Reporting Event #2
- Precinct Election Official Training Funding
- Directive 2020-18 Processing Absentee Application Requests
- Precinct Election Official Survey #2

**Office Update:**

Director Brian Mead and Deputy Director Luke Burton provided an office update for the following items.

- Four part-time staff began working in the office August 31, 2020. Another three will be added by September 14, 2020. Additional staff will be in place for the start of early voting.
- As of this meeting over 14,000 absentee ballot requests have been processed. The Secretary of State absentee ballot applications were expected to be mailed on September 1, 2020. Deputy Director Luke Burton reviewed the updated absentee ballot "reason codes" which will appear publicly on the Board's website.

**Unfinished Business:**

Right to Vote Challenge: The three electors in question have updated their voter registrations. The Controlling Board meetings on September 14, 2020. A letter of support to approve paying absentee ballot postage was forwarded.

A draft health policy was presented to be reviewed during the next regular meeting.

**New Business:**

Richard Salvage made a motion to go into Executive Session to discuss personnel. Melinda Miller provided the second. Roll call vote: Cherrington – Yes, Miller – Yes, Salvage – Yes, Wise – Yes. Motion carried 4-0. The Board entered Executive Session at 5:06 P.M.

Larry Wise made a motion to exit Executive Session. Melinda Miller provided the second. Roll call vote: Cherrington – Yes, Miller – Yes, Salvage – Yes, Wise – Yes. Motion carried 4-0. The Board exited Executive Session at 5:14 P.M.

**Adjournment and Next Meeting:**

The next regular meeting has been scheduled for 4:00 P.M. September 22, 2020.

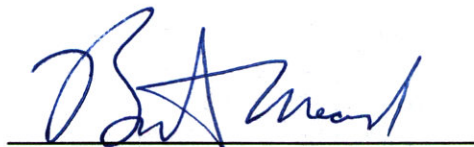
The meeting was adjourned at 5:15 P.M.

  
Grace Cherrington, Chair

  
Melinda Miller, Board Member

  
Larry D. Wise, Board Member

  
Richard E. Salvage, Board Member

  
Brian K. Mead, Director