

LICKING COUNTY BOARD OF ELECTIONS
REGULAR MEETING
September 10, 2019

A regular meeting of the Licking County Board of Elections was called to order at 4:30 P.M., with the following members present: Chair Grace Cherrington, Melinda Miller, Richard Salvage, and Larry Wise. Also attending were Director Brian Mead and Deputy Director Luke Burton, Licking County Assistant Prosecuting Attorney Carolyn Carnes, Ohio Secretary of State Liaison Susie O'Brien, Newark Advocate Reporter Kent Mallett, as well as county residents Phil Wince and Bill Wilken.

The purpose of this meeting is to conduct regular monthly business.

Minutes and Budget:

Minutes from the August 15, 2019 regular meeting and petition certification was presented. Larry Wise made a motion to approve the minutes as presented. Melinda Miller provided the second. Motion carried 4-0.

Director Brian Mead presented the August financial report.

Unfinished Business – Moved Agenda Item:

Richard Salvage made a motion to move the unfinished business agenda item "Granville Concerned Citizens" as the next item on the agenda. Melinda Miller provided the second. Motion carried 4-0.

Director Brian Mead gave an update on the Board's activity since the previous meeting to update voter registrations of students living in Denison University housing. County resident Phil Wince began a discussion with the Board about student voter registration and the November 2018 General Election.

Recess and Reconvene:

4:46 P.M. Licking County Emergency Management Safety officer Jason Remy informed the Board that the Downtown Newark square was being evacuated as a precaution while a suspicious package was investigated. The Board went into recess while the meeting was relocated.

5:00 P.M. The meeting of the Board reconvened at the Licking County Library, Downtown 101 W. Main St. Newark, OH 43055.

Unfinished Business – Moved Agenda Item Continued:

The discussion from earlier was continued. County resident Bill Wilken joined the meeting and engaged in the same discussion.

Secretary of State Communications:

The Board reviewed the following communications from the Ohio Secretary of State.

- Directive 2019-12 – Second Initial Part-Petitions Filed H.B. 6
- SOS Portal Employee Usage Survey
- Security Awareness Training – All staff and members enrolled
- Directive 2019-21 – Ballots for November 5, 2019 General Election
- Advisory 2019-08 – Universal Postal Union
- Directive 2019-09 – Cancellation Procedures

Office Update:

Director Brian Mead provided an office update for the following items.

- Draft 2020 budget will be submitted to the Board of County Commissioner's in the coming days.
- Directive 2019-08 Security - Brian and Luke have been meeting with the Licking County IT department and making progress on the security directive. All passed deadlines have been met.
- Ballot programming has been completed. Staff will be proofing the ballots one last time then making proofs available to the parties and public. Public proofs are expected to be ready Friday, September 13, 2019.
- Notification to registered voters about the move of voting location have been mailed. Other advertisements will be published as well.
- Four staff members will be attending a communication class.
- Directive 2019-22 Cancellation process to be completed Friday, September 13, 2019.
- Voting machine logic and accuracy testing is scheduled to begin September 16, 2019.
- Department of Homeland Security completed a site visit on August 23, 2019. Fulfilling a requirement of Directive 2019-08.
- Precinct Election Official classes scheduled to begin October 7, 2019.
- Close of voter registration October 7, 2019 9:00 PM.

Unfinished Business Continued:

Chair Grace Cherrington made a motion that Board Members and Staff should have no informal correspondence with the "Granville Concerned Citizens" group regarding the November 6, 2018 General Election. Larry Wise provided the second. Motion carried 4-0.

New Business:

Richard Salvage made a motion to go into executive session to discuss election equipment and staff. Melinda Miller provided the second.

Cherrington – Yes, Miller – Yes, Salvage – Yes, Wise – Yes, motion carried 4-0.

Richard Salvage made a motion to come out of executive session. Melinda Miller provided the second. Cherrington – Yes, Miller – Yes, Salvage – Yes, Wise – Yes, motion carried 4-0.

Richard Salvage made a motion to remove a Voting Location Manager. Larry Wise provided the second. Cherrington – No, Miller – No, Salvage – Yes, Wise – Yes, motion tied 2-2.

After a discussion, Richard Salvage made a motion to rescind his previous motion and to have the director speak with the Voting Location Manager. Larry Wise provided the second. Motion carried 4-0.

The board asked the Director to contact the Voting Location Manager and express their displeasure with an article published by the Newark Advocate Editorial Board.

Richard Salvage made a motion to authorize the Director to accept an agreement between the Board and Election Systems & Software. Withdrawal from an extended warranty, and a credit of \$140,300 to be given to the Board. And to notify the Executive Director of the Ohio Association of Election Officials and Ohio Secretary of State of the outcome of this agreement. Melinda Miller provided the second. Motion carried 4-0.

The Board began a discussion about the Lakewood Athletic Building voting location. An email was received from the Voting Location Manager and Assistant Voting Location Manager with several complaints. It was determined that the school would be contacted about other options on the property.

Upcoming dates for petition certification was discussed.

Adjournment and Next Meeting:

The October regular meeting has been scheduled for October 8, 2019 at 4:30 P.M.

The meeting was adjourned at 6:17 P.M.



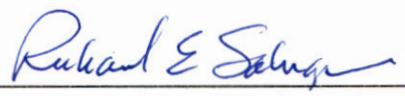
Grace Cherrington, Chair



Melinda Miller, Board Member



Larry D. Wise, Board Member



Richard E. Salvage, Board Member



Brian K. Mead, Director