

Marion County Board of Elections

Regular Board Meeting Minutes

October 18, 2023

I. Call to Order

Chair Todd Anderson called to order the regular meeting of the Board of Elections at 5:00PM on October 18, 2023 the meeting was held in the Prospect Room of the Marion County Building.

II. Attendance

The following board members were present: Chair Todd Anderson, Robb Koons, Lynn Zucker, and Brandi Downs. The Director and Deputy Director were also present.

Chair Anderson administered the oath to the new seasonal part-time clerk Alison Diaz.

III. Approval of Meeting Minutes

September 7, 2023-Regular Board Meeting

Mr. Koons made a motion to approve meeting minutes for September 7, 2023. Mrs. Zucker seconded the motion. The board voted unanimously to accept the motion.

IV. Finance Report

Monthly budgetary report for September

The Deputy Director provided the financial report to the board. Mrs. Zucker made a motion to approve the financial report for September. Mrs. Downs seconded the motion. The board voted unanimously to accept the motion.

2024 Budget

The Deputy Director stated the Commissioners are wanting the budget for 2024. The Commissioner's want an exact break down of the Contract Services. The cost for RBM service days are going up from 1595.00 to 1755.00. The Commissioners sent an email saying employers should give their employees a 3% raise. Mrs. Downs made a motion to approve the budget for 2024. Mr. Koons seconded the motion. The board voted unanimously to accept the motion.

HAVA Grant Application

The Director mentioned we have been awarded 10,000.00 that has been used for cameras. The cameras will be for the early vote center. The cameras will be able to move if we get a new early vote center. Also, with the money we brought a new VTTS computer.

V. Payroll Report

The Director reviewed the payroll worksheet reports from the auditor's system (9/15/2023, 9/29/2023, and 10/13/2023). And September and October Board Pay. Mrs. Zucker moved to approve the payroll reports. Mr. Koons seconded the motion. The board voted unanimously to accept the motion.

VI. Old Business

Campaign Finance Update

The Director stated there is a Campaign Finance Report due on 10-20-2023 at 4:00PM.

Architect Update

The Director and Deputy Director went over drafts from the Architect.

VII. New Business

November General Election-November 7,2023

- **Ballot Allocation-Second Vote**

The Director recommended sending out 25 ballots per precinct per split.

Mrs. Zucker made a motion to follow the recommendation for the second ballot allocation vote. So, 25 per precinct and split for 88 precincts/split. Mrs. Downs seconded the motion. The board voted unanimously to accept the motion.

- **Machine Allocation-Second Vote**

The Director explained the machine allocation spreadsheet to the board. Mrs. Downs made a motion to accept the second vote for the machine allocation. Mr. Koons seconded the motion. The board voted unanimously to accept the motion.

- **Advisory 2019-06**

The Director and Deputy Director would like the board to reduce the amount of poll workers from 4 poll workers to 2 poll workers. Mrs. Zucker made a motion to reduce the number of poll workers. Mr. Koons seconded the motion. The board voted unanimously to accept the motion.

- **Directive 2022-14-Section 10.01**

The Director would like the board to designate a team to remake ballots. Mrs. Zucker made a motion to designate the Director and Deputy Director to remake ballots. Also, the Director and Deputy Director can designate an R or D to remake ballots. Mrs. Downs seconded the motion. The board voted unanimously to accept the motion.

- **PEO List**

The Director mentioned we have 55 Republican poll workers, 38 Democratic poll workers, and 24 non-partisan poll workers. That is a total of 118. The SOS goal is 127 poll workers. The Director and Deputy Director's goal is 134 poll workers. Mrs. Downs made a motion to approve. Mr. Koons seconded the motion. The board voted unanimously to approve the motion.

- **Election availability**

The Director asked who will be available on Monday 11-6-2023 and Wednesday 11-8-2023 to help with moving equipment.

VIII. Questions and Issues

The Director explained that the board should certify the questions and issues. The Deputy Director did some research and found that there is a case filed with the Supreme Court. The board is going to review for the next meeting.

IX. Conference Update

The Director stated there would be 4 attending the conference. Mrs. Downs, Mr. Koons, Mrs. Zucker, and the Director. There will be 4 break out sessions each one will go to a break out session.

X. Additional Business

The Director explained that Prospect Township had an unexpired term. A voter called wondering why there were 2 people running for Prospect Township. The voter said 1 should be for an unexpired term. The Director and Deputy were not aware of the unexpired term. The Director and Deputy Director

spoke with Bill Owens from the Prosecutors Office. Mr. Owens said it is Prospect Township responsibility to notify of a vacancy.

Upcoming Dates


- November 7, 2023 - Special Meeting – Election Day
- November 20, 2023-7:00 AM – Provisional Review Meeting
- November 20, 2023-5:30 PM Certification Meeting and Regular Meeting
- November 29, 2023-10:00 AM-Audit
- December 20, 2023 – 5:00 PM -Regular Board Meeting
- January 2, 2024 -5:00-Regular Board Meeting – Certify Candidates
- Winter Conference – 1/11/24-1/12/24 – Hilton Downtown
- Candidate Class – January 18, 2024 – 1:30-3:30 PM

XI. Adjournment

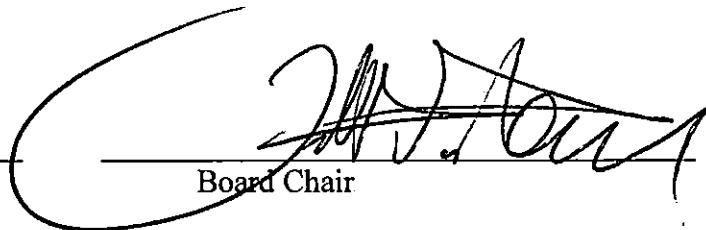
Mrs. Downs moved to adjourn. Mr. Koons seconded the motion. The board voted unanimously to adjourn at 6:23 PM on October 18, 2023.

Minutes submitted by: Jackie Fields


Minutes approved by:




Director



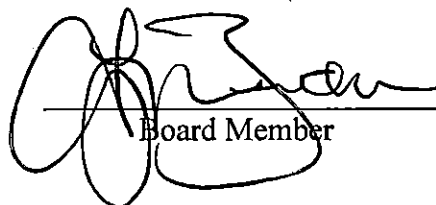
Board Chair




Deputy Director



Board Member



Board Member



Board Member



PUBLIC NOTICE

Pursuant to the applicable law of the State of Ohio, the Marion County Board of Elections herein announces public notice of a Regular Board Meeting to be held on:

Wednesday, October 18th @ 5:00 PM

In the Prospect Room located in the Marion County Building located at 222 W. Center Street, Marion Ohio.

The public is invited to attend all meetings.

Signed this 11th day of September, 2023.


Cindy Price
Director


Brian Blair
Deputy Director

AGENDA
MARION COUNTY BOARD OF ELECTIONS
October 18, 2023 - Regular Meeting

Call to Order

Roll Call

Minutes

- September 7, 2023 Regular Board Meeting

Finance Report

- September Budget Report
- 2024 Budget
- HAVA Grant Application

Payroll Report

- Payroll / time off reports
 - 9/15/23, 9/29/23 and 10/13/23 Office Pay
 - September and October Board Pay

Old Business

- Campaign Finance Update
- Architect Update

New Business

- November General Election – November 7, 2023
 - Ballot Allocation – Second Vote
 - Machine Allocation – Second Vote
 - Advisory 2019-06
 - Reduction in number of poll workers
 - Directive 2022-14 – Section 10.01
 - Designate Team
 - PEO List
 - Election Availability
- Questions and Issues
- Conference Update
- Additional Business
- Upcoming Dates:
 - November 7, 2023 – Special Meeting – Election Day
 - TBD – Provisional Review Meeting, Certification Meeting and Audit Dates
 - December 20, 2023 – 5:00 – Regular Board Meeting
 - January 2, 2024 – 5:00 – Regular Board Meeting – Certify Candidates
 - Winter Conference – 1/11/24 – 1/12/24 – Hilton Downtown
 - Candidate Class – January 18, 2024 – 1:30 – 3:30 PM

Marion County Board of Elections
Regular Board Meeting
October 18, 2023

Sign In Sheet

Name – Please Print

Signature

Name – Please Print	Signature
Alison Diaz	Alicia Diaz