

Marion County Board of Elections

Regular Board Meeting Minutes

October 19, 2022

I. Call to Order

Chair Todd Anderson called to order the regular meeting of the Board of Elections at 7:01 AM on October 19, 2022 the meeting was held in the Prospect Room of the Marion County Building.

II. Attendance

The following board members were present: Chair Todd Anderson, Lynn Zucker, Brandi Downs and Chris Smith. The Director and The Deputy Director were also present.

III. Approval of Meeting Minutes

September 21, 2022-Regular Board Meeting

Mrs. Downs made a motion to approve meeting minutes for September 21, 2022 regular board meeting. Ms. Smith seconded the motion. The board voted unanimously to accept to motion.

IV. Finance Report

Monthly budgetary report for September

The Deputy Director called the board's attention to the financial report sheet in their packet. Ms. Smith made a motion to approve the financial report for September. Mrs. Zucker seconded the motion. The board voted unanimously to accept the motion.

Annual Budget

The Deputy Director explained the insurance is going up 11.6% however the commissioners will be covering the cost. The board salaries will be going up to 434.69. We will be getting new poll pad printers and cases. The total for the printers and cases will be 35,475.00. The old printers have been wobbling because the batteries are exploding. Another increase will be contract services. There will be polling location changes being mailed out. Travel and Training are going up. There will be 2 conferences in 2023. Advertising is also going up. Advertising for the questions and issues have to be placed in the Marion Star per Directive. The poll worker's salaries also went up. Ms. Smith made a motion to increase the full-time staff's salaries by 2% for 2023. Mrs. Downs seconded the motion. The board voted unanimously to approve the motion. Ms. Smith made a motion to approve the annual budget for 2023. Mrs. Zucker seconded the motion. The board voted unanimously to approve the budget.

V. Payroll Report

The Director reviewed the payroll worksheet report from the auditor's system (9/30 and 10/14) and the September board payroll. Mrs. Zucker moved to approve the payroll reports. Mrs. Downs seconded the motion. The board voted unanimously to accept the motion.

VI. Old Business

Campaign Finance Update

The Director shared the Pre-General letters have been sent out.

Computer – KnowB4 Certificates

The Director mentioned that she is still waiting on Lynn's certificate.

2023 Precinct & Polling Location Plan

The Director shared that her and the Deputy Director are excited with the City Schools. They have visited Hayes, Grant, Harding High School and the Rec Center. The Director and Deputy Director had a meeting with Pleasant's Superintendent. The Superintendent didn't like the idea of using Pleasant Schools as a polling location. The Director and Deputy Director cancelled meeting with Ridgedale. They are going to contact Marion Enterprise Church and Heritage Bible Church.

Security Directive Update

The Director shared the drawing for the new gate in the back room. The Secretary of State Office has already approved the drawing. Also had to add 3 cameras and an access code pad for server area.

VII. New Business

- **2022 November General Election**

- **Ballot Allocation – Second Vote**

The Director explained there will be 25 ballots per precinct per split going out on Election Day. The Director stated there will not be any Provisional Ballots going to the polling locations. Mrs. Downs made a motion to approve the ballot allocation. Mrs. Zucker seconded the motion. The board voted unanimously to accept the motion.

- **Machine Allocation – Second Vote**

The Director mentioned there will be 3 OVO's going to the bigger locations and 2 OVO's going to smaller locations. Mrs. Zucker made a motion to approve machine allocation. Ms. Smith seconded the motion. The board voted unanimously to approve the motion.

- **Poll Workers, VLM's and TECHs**

The Director explained there are 40 Democrats, 65 Republicans, and 11 unaffiliated poll workers. There is still no Tech for Elgin. Mrs. Zucker made a motion to approve the list poll workers. Ms. Smith seconded the motion. The board voted unanimously to approve the motion.

VIII. Software Management Policy

The Director stated that they took the policy from of the Secretary of State's Office and made changes for Marion County. Ms. Smith made a motion to approve the policy. Mrs. Downs seconded the motion. The board voted unanimously to accept the motion.

- **Additional Business**

The Director asked the board if they would give her and the Deputy Director permission to remake ballots. Mrs. Downs made a motion to allow the Director and Deputy Director to remake ballots as necessary. Mrs. Zucker seconded the motion. The board voted unanimously to approve the motion.

The Director reminded the board members to please use Marioncountyohio.gov when giving out their email address.

Chair Anderson swore Rebecca Shroats into the equipment position as a part time seasonal position.

Mrs. Zucker made a motion to go into executive session for payroll at 7:41 AM. Ms. Smith seconded the motion. The board voted unanimously to go into executive session. Mrs. Downs made a motion to come out of executive session at 7:49 AM. And resume regular board meeting. Mrs. Zucker seconded the motion. The board voted unanimously to approve the motion.

Upcoming Dates

- November 8, 2022 – 6:15 AM – Election Day
- November 10, 2022 – 9:00 AM – Post Public Test
- November 16, 2022 – 5:00 PM – Regular Board Meeting
- November 21, 2022 – 7:00 AM – Provisional/Absentee in Question Meeting
- November 21, 2022 – 5:00 PM – Certification Meeting
- December 14, 2022 – 5:00 PM – Regular Board Meeting
- January 24, 2023 – 1:30 – 3:30 PM – Candidate Class- Prospect Room

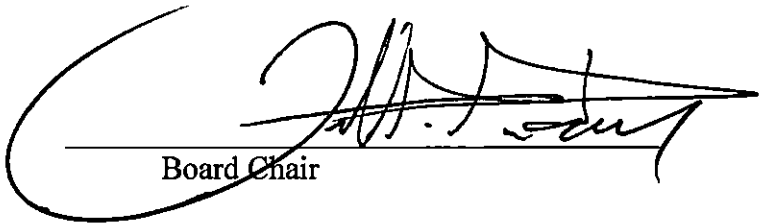
IX. Adjournment


Mrs. Downs moved to adjourn. Ms. Smith seconded the motion. The board voted unanimously to adjourn at 7:51 AM on October 19, 2022.


Minutes submitted by: Jackie Fields


Minutes approved by:

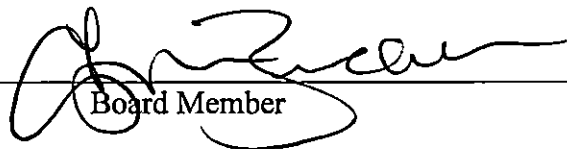

Director


Board Chair


Deputy Director


Board Member


Board Member


Board Member



PUBLIC NOTICE

Pursuant to the applicable law of the State of Ohio, the Marion County Board of Elections herein announces public notice of a Regular Board Meeting to be held on

Wednesday, October 19th @ 7:00 am

In the Prospect Room located in the Marion County Building located at 222 W. Center Street, Marion Ohio.

The public is invited to attend all meetings.

Signed this 21st day of September, 2022.

A handwritten signature in cursive script that reads "Cindy Price".

Cindy Price
Director

A handwritten signature in cursive script that reads "Brian Blair".

Brian Blair
Deputy Director

