

## RICHLAND COUNTY BOARD OF ELECTIONS REGULAR MEETING MINUTES 04-05-2022 through 05-03-2022

Chairman Freytag called the meeting to order at the Longview Center, 1495 W. Longview Ave. in the upper-level classroom at 3:00 P.M. on Tuesday, April 5th, 2022. The Roll Call was as follows: Bill Freytag, present, Jonathon C. Elgin, present, Megan Whatman, present, and Lydia Reid, present. Also present at this meeting were Director Matt Finfgeld and Deputy Director Jane Zimmermann, Rachel Mullen the Northern Ohio Regional Liaison from the SOS.

Chairman Freytag asked for a motion to approve the minutes from the 2-8-2022 meeting, Mr. Elgin made a motion to approve the minutes, seconded by Ms. Whatman and passed by voice vote 4-0. Chairman Freytag next asked for a motion to approve the minutes from the 3-8-2022 special meeting. Ms. Whatman made a motion to approve the minutes, seconded by Ms. Reid and passed by a voice vote 4-0. Director Finfgeld next reviewed the bills for the months of February and March. The February bills were \$6,160.35 from the General Fund, \$89,400.00 from the voting equipment fund, and two pay periods totaling \$27,941.50. The March bills were \$8,604.13 from the General Fund, and two pays totaling \$29,126.98. A motion to approve the bills as presented was made by Mr. Elgin, seconded by Ms. Whatman and passed unanimously by voice vote 4-0. Chairman Freytag next asked if there was any public comment from the guest present, there were no comments.

Chairman Freytag asked if there were any items of old business to come before the board. There were no items of old business to come before the board.

The first item of new business was to rescind the action of certification of petitions for State Representative due to redistricting. Mr. Elgin made a motion to rescind the action of certification of petitions for State Representative due to redistricting. The motion was seconded by Ms. Whatman and passed by voice vote 4-0.

The next item on the agenda was to review and approve the re-allocation of the ICX and paper ballots within 30 days of the Election. Director Finfgeld stated that nothing was changed from the last allocation that was presented to the board last month. Ms. Whatman made a motion to approve the re-allocation of the ICX and paper ballots as presented. Ms. Reid seconded the motion and passed by voice vote 4-0.

Next on the agenda was the review of the Pre-Zero Public Test performed by Republican Daniel O'Brien and Democrat John Makley. Director Finfgeld explained the reports as follows: the first set of reports was the zero reports demonstrating that no totals were in the tabulating system computer. The next reports are individual reports for MAN 2E, ONT 1A, and MIFF D. The reports reflect 1 vote for each Republican and Democrat candidate and 3 votes on each of the issues: The City of Mansfield issue, Ontario Local School issue, and the Madison Local School issue. The next report was a summary County wide which showed 3 votes for the Republican and Democrat Candidates and 3 votes on each issue: The City of Mansfield issue, Ontario Local School issue, and the Madison Local School issue. The final report was a zero report for the 3 precincts part of the test and a County wide zero report showing the tabulation computer had been set back to all zeros so that no test votes would be in the system when we start tabulating the Election night Unofficial results. A motion to approve the results of the programming and tabulation of the public test was made by Ms. Whatman. The motion was seconded by Ms. Reid and passed unanimously by voice vote 4-0.

The next item of business on the agenda is Election Day contact information for Board members. The Board members stated they all would be available on Election Day and to contact them by cell phone if they are needed. The next item of business was what time to reconvene on Election night. The consensus of the Board was to reconvene at 6:30 P.M. on Election night.

Under other business Director Finfgeld updated the board that the L&A was complete 4-1-2022 on all ICX machines, and that we could not have completed it without the help from the Treasurer's and Auditor's staff. Director Finfgeld next updated the board on the number of Absentee ballots on the first day, 160 mailed, 6 UOCAVA, and 26 in person.

Ms. Reid made a motion to recess the meeting until 6:30 P.M. 5-3-2022. The motion was seconded by Ms. Whatman and passed by voice vote of 4-0. Chairman Freytag recessed the meeting at 3:28 P.M.

On May 3<sup>rd</sup>, 2022 at 6:35 p.m. Chairman Freytag reconvened the meeting with the following members answering the roll call as follows; Mr. Freytag, present, Ms. Reid, present, Ms. Whatman, present, Mr. Elgin, present. Also present at the meeting was Director Matt Finfgeld and Deputy Director Jane Zimmermann. Director Finfgeld reviewed the financials for the month of April in the amount of \$16,168.72 from the general fund and two pay periods totaling \$34,292.24. A motion to approve the bills as presented was made by Ms. Whatman, seconded by Mr. Elgin and passed by voice vote 4-0.

Chairman Freytag stated the next item of new business was in regards to a second Primary Election in August. Director Finfgeld stated although no date has been set for sure, we will have a second primary for State Representative and State Central Committee Man and Woman. The Directors want the board to consider allowing them to reduce the number of poll workers needed for that Election and possibly less ICX's if permitted. Director Finfgeld next asked the board if they still wanted to attend the SOS summer conference in Easton as it is now only one day, and if they did want to attend did they still want their hotel reservation? Chairman Freytag, Ms. Whatman, and Mr. Elgin still want to attend the one day conference, but they want to cancel the hotel reservations.

Next on the agenda was the review of the Pre-Unofficial Public Test performed by Republican Daniel O'Brien and Democrat Matt Finfgeld. Director Finfgeld explained the reports as follows: the first set of reports was the zero reports demonstrating that no totals were in the tabulating system computer. The next reports are individual reports for MAN 2E, ONT 1A, and MIFF D. The reports reflect 1 vote for each Republican and Democrat candidate and 3 votes on each of the issues: The City of Mansfield issue, Ontario Local School issue, and the Madison Local School issue. The next report was a summary County wide which showed 3 votes for the Republican and Democrat Candidates and 3 votes on each issue: The City of Mansfield issue, Ontario Local School issue, and the Madison Local School issue. The final report was a zero report for the 3 precincts part of the test and a County wide zero report showing the tabulation computer had been set back to all zeros so that no test votes would be in the system when we start tabulating the Election night Unofficial results. A motion to approve the results of the programming and tabulation of the public test was made by Mr. Elgin. The motion was seconded by Ms. Whatman and passed unanimously by voice vote 4-0.

Chairman Freytag asked the Directors if there was any remakes that needed to be reviewed, the Directors said there wasn't at this time. The Directors did have a ballot that they would like the board to decide on how to count. The Directors explained how they had a voter, James Weist come into the board office today whose registration record was changed by mistake by a clerk in January 2021. Deputy Director Zimmerman and Carrie Hill researched this while the voter was in the office to discover the error that was made. The voter voted a paper Provisional ballot while in the office, however the Directors think the ballot should be counted on Election night as a regular paper ballot. His registration will be corrected when the Official count is completed. Mr. Elgin made a motion to count Mr. Weist's paper ballot on Election night as a regular ballot. The motion was seconded by Ms. Whatman and passed unanimously by voice vote 4-0.

The next item on the agenda was the upcoming meeting dates for May. Director Finfgeld explained that since the deadline to receive UOCAVA ballots was extended to 20 days after the Election, the date for the Official count would change to May 24<sup>th</sup> at 8:30 a.m. and the meeting to certify the Official count would be May 25<sup>th</sup> at 3:00 p.m.

At 7:30 p.m. the absentee and early voting results were sent from the scanners to the tabulation system. Memory sticks from the polls were then uploaded to the tabulation system as they were returned. Paper ballots from the polls were then added to the totals. The write-in votes were adjudicated. There were no 17 year old ballots to review. The Unofficial results were generated and reviewed by the board. A motion to approve and sign the required documentation was approved by Mr. Elgin. The motion was seconded by Ms. Whatman and passed unanimously by voice vote 4-0.

Next on the agenda was the review of the Post-Unofficial Public Test performed by Republican Daniel O'Brien and Democrat Matt Finfgeld. Director Finfgeld explained the reports as follows: the first set of reports was the zero reports demonstrating that no totals were in the tabulating system computer. The next reports are individual reports for MAN 2E, ONT 1A, and MIFF D. The reports reflect 1 vote for each Republican and Democrat candidate and 3 votes on each of the issues: The City of Mansfield issue, Ontario Local School issue, and the Madison Local School issue. The next report was a summary County wide which showed 3 votes for the Republican and Democrat Candidates and 3 votes on each issue: The City of Mansfield issue, Ontario Local School issue, and the Madison Local School issue. The final report was a zero report for the 3 precincts part of the test and a County wide zero report showing the tabulation computer had been set back to all zeros so that no test votes would be in the system when we start tabulating the Official results. A motion to approve the results of the programming and tabulation of the Post-Unofficial Public test was made by Mr. Elgin. The motion was seconded by Ms. Whatman and passed by voice vote 4-0.

Ms. Whatman made a motion to give the Directors authority to stay and notify overlapping counties of the results. The motioned was seconded by Mr. Elgin and passed unanimously by voice vote 4-0.

With no further business to come before the board, Ms. Reid made a motion to adjourn. The motion was seconded by Ms. Whatman and passed by voice vote 4-0. Chairman Freytag adjourned the meeting at 11:52 p.m.

Date approved \_\_\_\_\_

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Bill Freytag, Chairman

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Jonathon C. Elgin

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Lydia J. Reid

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Megan Whatman

Attest:

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Matt Finfgeld

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Jane Zimmermann