

RICHLAND COUNTY BOARD OF ELECTIONS REGULAR MEETING MINUTES 06-02-2020

Chairman Bill Freytag called the meeting to order in the Lower Level Classroom at the Longview Center at 3:00 P.M. on Tuesday June 2nd, 2020. The Roll Call was as follows: Bill Freytag, present, Joseph H. Mudra, present, Lydia Reid, present, and Karen Browning, present. Also present at this meeting were Director Paulette Hankins and Deputy Director Jane Zimmermann.

Chairman Freytag asked for a motion to approve the minutes from the 05-12-2020 through 05-19-2020 regular meeting. Mr. Mudra made the motion to approve the minutes as submitted. The motion was seconded Mrs. Browning and passed unanimously by voice vote 4-0. Director Hankins next reviewed the bills for the month of May in the amount of \$2022.32 from the General Fund, \$36,750.00 from the Voting Equipment fund, \$785.17 from the Security Grant Fund, and two pay periods totaling \$36,502.40. A motion to approve the bills as presented was made by Mrs. Browning, seconded by Mr. Mudra and passed unanimously by voice vote 4-0.

There was nothing to come before the board under old business.

Under new business, Chairman Freytag asked for the review of Audit as required after this Primary Election. Director Hankins informed the board members that the four full-time staff members had worked for three full days conducting the audit for Vote Centers Holy Trinity which has precincts Man 2-A and Man 2-B, and Mansfield Freewill Church which includes precincts Miff-A, Miff-C and Miff-D. Ms. Hankins stated that the results of the Audit indicated a 100% accuracy rate. The Audit Workbook was reviewed and signed by the board members, with a motion to approve the results of the Audit offered by Mr. Mudra. Mrs. Browning seconded the motion which passed unanimously by voice vote 4-0.

Deputy Director Jane Zimmermann review the chargebacks for the March 17th, 2020 Primary Election in the amount of \$1376.39. Mr. Mudra made a motion to approve and sign the chargebacks as presented. A motion to second the motion was made by Mrs. Browning and passed unanimously by voice vote 4-0.

Director Hankins next reviewed with the board members the Reimbursement Schedule for the polling place covid expenses, the Security Grant totals, and the Reimbursement Expense for the All Mail in Ballots Extended March 17th, 2020 Primary. These schedules were for informational purposes only. No action was necessary.

The Directors informed the members that the Summer Conference this year would be a virtual meeting, and that more information would be forthcoming. Director Hankins reviewed the 2021 Mid Year Budget in the total amount of \$928,083.70 as submitted to the Commissioners on May 29th.

The final order of business on the regular agenda was the discussion of the Perry Township polling location. Director Hankins reminded the members that they had been ordered at the last minute to move polling places out of nursing homes. Perry Township voters had previously voted at the Country Meadows Care Center, but had been moved on March 12th, 2020 to the Perry Township Hall temporarily for that Election. Ms. Hankins stated that she had asked Township Trustee to check to see if we could make this polling place permanent. Mr. Weirich informed the board that the Trustees all agreed with making their location the permanent polling place. A motion to this effect was made by Mr. Mudra, seconded by Mrs. Browning and passed unanimously by voice vote 4-0. Director Hankins added that they would wait until this fall to officially notify the voters in this precinct.

Under "Other" business, Mr. Mudra stated that he would like to compensate the full-time staff members for their dedication and commitment for working all the additional hours necessary to conduct the Extended Primary under the stressful circumstances during this pandemic. He said that while his preference would be a bonus for each of the employees, he understood that due to the uncertain state of the county's finances and public perception, and in following the lead of other county's boards of elections, he would like to recommend allowing the 6 full-time staff members an additional three days off with pay. He added that these days would be scheduled with the approval of the Directors, and should be used before September 15th when the office workload would start gearing up for the General Election. Mrs. Browning seconded the motion and discussion followed with all board members agreeing that the staff's efforts definitely warranted some type of demonstration of appreciation. The motion passed unanimously by a voice vote of 4-0.

It was the consensus of the board members to set their next meeting date as Tuesday July 7th, 2020 at 3:00 p.m. in the Lower Level Classroom.

With no further business to come before the board, Mr. Mudra made a motion to adjourn, seconded by Mrs. Browning, and passed by voice vote 4-0. Chairman Freytag adjourned the meeting at 3:15 P.M.

Date approved _____

Bill Freytag

Joseph H. Mudra

Lydia J. Reid

Karen J. Browning

Attest:

Paulette Hankins

Jane Zimmermann