

RICHLAND COUNTY BOARD OF ELECTIONS REGULAR MEETING MINUTES 12-07-2021

Acting Chairwoman Whatman called the meeting to order at the Longview Center, 1495 W. Longview Ave. in the lower-level classroom at 3:01 P.M. on Tuesday, December 7th, 2021. The Roll Call was as follows: Bill Freytag, absent, Jonathon C. Elgin, present, Megan Whatman, present, and Lydia Reid, present. Also present at this meeting were Director Matt Finfgeld and Deputy Director Jane Zimmermann, and guest Betty Preston.

Director Finfgeld reviewed the bills for the months of October and November. The October bills were \$18,971.50 from the General Fund, which included a reissue of a check to Tenex in the amount of \$4,481.69, \$206,716.92 from the voting equipment fund, which included the reissue of a check to Tenex in the amount of \$204,318.31 and two pay periods totaling \$50,466.29. The November bills were \$65,832.56 from the General Fund, \$2,030.73 from the voting equipment fund and two pays totaling \$40,223.00. A motion to approve the bills as presented was made by Mr. Elgin, seconded by Ms. Whatman and passed unanimously by voice vote 3-0. Acting Chairwoman Whatman asked for a motion to approve the minutes from the 10-12-2021 through 11-02-2021 regular meeting, and the 11-15-2021 through 11-18-2021 special meeting. Mr. Elgin made a motion to approve both sets of minutes. Ms. Reid seconded the motion and passed by a voice vote 3-0. Acting Chairwoman Whatman next asked if there was any public comment from the guest present, there were no comments.

Acting Chairwoman Whatman asked if there were any items of old business to come before the board. Director Finfgeld introduced Brandon Sandlin, Vice President for Triad GSI. Mr. Sandlin updated the Board on the conversion process and training of the staff regarding the new voter registration database. Mr. Sandlin next showed the Board the new website and how to navigate it and pull different reports and voter history. The Director's thanked Mr. Sandlin for doing this and complimented Triad on the training and conversion process to date.

Chairman Freytag entered the meeting at 3:25. Chairman Freytag stated the first order of business was the Holiday schedule for full time staff. The Director's stated they still are not sure if there are any statewide petitions out. It was the consensus of the Board to have the full time staff use vacation, personal days, or comp time for December 23rd, and December 30th. They then gave the authority to the Directors that if there are no petitions and we can close the Office between Christmas and New Years to do so. Next Director Finfgeld then reviewed the meeting schedule for 2022 with the Board. Chairman Freytag asked the Board if the February meeting could be at 10 a.m. if need be, the Board agreed it would be OK.

The next item of business Director Finfgeld reviewed the audit results with the Board from the November Election that was conducted on 11-29-2021. He stated that Shelby 4 A&B Awake Church and all 5 precincts from the 3rd ward Mansfield Crossroads Church had been selected for the audit. There were 2 races in each vote location that were audited. In Shelby it was the Shelby School Board race, and the Shelby School Levy, in Mansfield it was the Council at Large race, and the 3rd ward Council race. The accuracy rate of the audit was 100%. Ms. Whatman asked what all the audit entailed. Director Finfgeld stated we had 6 people, 3 bi-partisan teams that went through the ICX tapes from the polls and early voting and hand counted the results from the selected races. They then did the same for all paper ballots from the polls and absentee ballots. The hand counted results were then compared to the results from the tabulation system. The audit took a full day from 6 people and a few hours another day to compile the results. Mr. Elgin made a motion to certify the audit results and sign the necessary paperwork. The motion was seconded by Ms. Whatman and passed unanimously by voice vote 4-0.

Next on the agenda was the review of Poll Worker evaluations. Deputy Director Zimmermann explained we had a lot of feedback from poll workers by phone this Election including about the new EP's. The Board looked through the evaluations and Ms. Whatman made a motion to approve the evaluations as presented. The motion was seconded by Ms. Reid and passed by voice vote 4-0.

Next item of business was informational for the Board to review what Offices will be on the ballot in the May 2022 Primary Election. Next was discussion of which Board members will be joining the Director's at the summer conference in Columbus June 28th & 29th. Chairman Freytag, Mr. Elgin, and Ms. Whatman stated they would like to attend the summer conference in June. There was also discussion about if Mr. Elgin would be able to attend a one day conference regarding Election law January 19th in Richfield. Mr. Elgin cannot attend due to a commitment in court that day. The Director's did inform the Board that Assistant Prosecutor Amanda Middas will be attending.

The next item of business on the agenda was compensation of public employees. Mr. Elgin made a motion to enter into executive session to discuss compensation of a public employee pursuant to Ohio Revised Code 121.22. The motion was seconded by Ms. Whatman, and the roll call vote was at 3:51 P.M. and was as follows; Mr. Freytag, yes, Mr. Elgin, yes, Ms. Reid, yes, and Ms. Whatman, yes. Directors Finfgeld and Zimmermann remained in executive session. At 4:11 P.M. the Board re-entered open session with a motion made by Ms. Reid and seconded by Ms. Whatman with the roll call vote as follows; Mr. Freytag, yes, Mr. Elgin, yes, Ms. Reid, yes, and Ms. Whatman, yes.

Ms. Whatman made a motion to approve the following salary increases; Carrie Hill - \$21.00 an hour, John Makley - \$19.00 an hour, Sharon Schultz and Linda Westfield - \$12.50 an hour, delivery drivers - \$17.00 an hour. The following are to receive a 3% increase in pay from 2021, Matt Finfgeld, Jane Zimmermann, Daniel O'Brien, and Diana Naumoff's position, and the Rover's. The seasonal part time employees are to receive a .25 an hour increase, and the Board's mandated increase of 1.75%. The motion was seconded by Ms. Reid and passed unanimously by voice vote 4-0.

The last thing under other was Director Finfgeld presented a quote from M.O.M. for a MPS (managed print services) contract The quote is less per print than what we are currently paying with ComDoc. The Director's also explained the issue they are having with the billing from ComDoc. They presented a bill for over \$2,700 and did not provide any toner and said they were not providing it any longer when Carrie Hill called. Mr. Elgin made a motion allowing the Director to end the contract with ComDoc and enter into a three year contract with M.O.M. at the rates they provided. Ms. Whatman seconded the motion and it passed by a voice vote 4-0.

With no further business to come before the board, Mr. Elgin made a motion to adjourn the meeting. The motion was seconded by Ms. Whatman, and passed by voice vote 4-0. Chairman Freytag adjourned the meeting at 4:26 P.M.

Date approved _____

Bill Freytag, Chairman

Jonathon C. Elgin

Lydia J. Reid

Megan Whatman

Attest:

Matt Finfgeld

Jane Zimmermann