

December 11, 2019

The Washington County Board of Elections met on Monday, December 11, 2019 at 8:30 AM. Present were Mr. Sipe, Mr. Ray, Mr. Halliday, Mandy Amos, Director, and Peggy Byers, Deputy Director. Public Member Chip Burgeon, Decatur Township.

The Pledge of Allegiance was recited.

Chairman Sipe welcomed all to the official recount meeting. Chairman Sipe asked if the Board had reviewed the minutes of the last two November meetings and the Board indicated they had. Mr. Halliday made a motion to accept the minutes of both meetings and Mr. Ray seconded the motion. The motion passed.

The public was asked to comment. Mr. Burgeon asked the Board to consider their decision to move the polling location in Decatur Township to Lighthouse Baptist and move it back into Decatur Township. He indicated a couple in the Township has to go nearly 20 miles to vote at the Lighthouse Baptist. Mr. Sipe explained that all four member of the Board went to all polling locations. He said they may be looking at polling locations again but reminded all that they represent all of the county not just one township. At one time there were 76 polling locations, to 50 locations, to the current 13, thus saving the county a lot of money. Discussion went on further that it may not be as convenient as voters had before but Mr. Halliday explained early voting hours and absentee voting are more accessible than ever. Mr. Wentz indicated that many of the old polling places were not handicapped accessible and the criteria has changed from the Secretary of State.

Mr. Wentz made a motion to go into Executive Session for Personnel matters, and Mr. Halliday seconded the motion. The motion passed. The Board came back into Executive Session with Mr. Halliday making the motion and Mr. Ray seconding the motion. The motion passed.

Bills

Peggy Byers	Mileage to seminar on Presidential	\$110.88
Apex True Value	Surge protectors	\$550.73
Provantage, LLC	Servers and hard drives	\$4,297.07
Knowink	poll books	\$76,600.00
RBM	Election day, absentee ballots, ballot stock, FVT paper	\$7,848.97
RBM	Shipping charges for new voting equipment	\$8,086.19
RBM	OpenElect version 2.1 software upgrade	\$2,885.00

Mr. Sipe questioned the servers and hard drives bill. Director Amos indicated they will be paid by the Secretary of State Grant. Mr. Wentz questioned the Poll Books. Director Amos said it we have the money and could pay it this year. Discussion was made about encumbering the funds, but Amos indicated is has to be paid to a company. Money had to be spent by Monday, December 23, 2019. Discussion followed on the RBM bill – the Board was trying to determine how much is charged per page for the absentee ballots. Once the printer is received, we can print our own ballots. Chairman Sipe we could approve the bill minus the credit we have with RBM. Much discussion followed on the history of the purchasing agreement with RBM.

The staff attended a statewide meeting sponsored by the Secretary of State where the FBI, Department of Homeland Security, and Ohio National Guard spoke about the Cyber Security for elections in Ohio. The Board must be in compliance with the SoS by January 31, 2020. Further discussion was held concerning the Cyber-Security. There are 31 directives that must be completed. At the time, Washington County had less than 40% of the directives completed.

More discussion on the requirements for background checks as part of the SoS Cyber Security Directives. Mr. Halliday made a motion that all employees and board members go to Washington County Sheriff's Office (or any other system the county uses) to get a background check every year to meet the criteria for the SoS. There was no second due to further discussion and needing additional information from the Washington County Sheriff's Office.

A discussion commenced on the Washington County IT Department's availability to complete all of the criteria needed for the Cyber Security Directives. Chairman Sipe went through all of the 31 items on the Directive. Joseph Sohn, from Washington Co. IT, came in and answered questions from the Board concerning installing the server and Albert device.

Director Amos asked the board to consider closing the office during the Christmas holiday period. She was asking the closure to be on December 26 and 27 and 30 and 31. Chairman Sipe asked for a motion to close the offices, with Mr. Wentz making the motion and Mr. Ray seconding the motion. Motion was then carried.

Director Amos said the ballot layout will be 1/20/20. RBM will be here to assist with the layout. Chairman Sipe wanted to make sure the ballot layout would be available for the Board to approve at the January 22 meeting.

Two petitions were approved by the Board – Roger Wright, County Engineer and Ken Leopold, County Coroner. Mr. Halliday made the motion and Mr. Wentz seconded the motion and the motion carried.

Scenic Hills Lions asked Mr. Wentz to have staff speak at the Lions Meeting in January to give an update on the new machines and how well the November election commenced.

Mr. Wentz made a motion to move the January meeting to January 22, it was seconded by Mr. Ray and the motion carried.

This was Peggy Byers official last meeting. The Board thanked her for her years of service

Chairman Sipe offered a motion to offer the position of Deputy Director to Karen Pawloski subject to a completed background check with a 90 day probationary period. Mr. Ray seconded the motion and the board approved the motion.

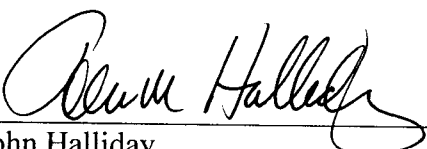
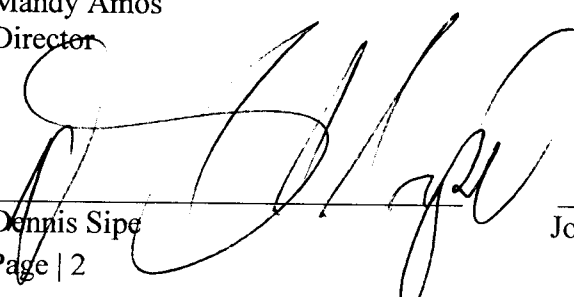
Chairman Sipe asked for motions to adjourn. Mr. Wetz gave the motion and Mr. Halliday seconded the motion. Motion Carried.

The next meeting will be on December 20, 2019 at 4:00 PM to certify any petitions or levies.

Respectfully submitted,

Mandy Amos
Director

Dennis Sipe
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John Halliday

Charlie Wentz *R. Glenn Ray*
Charlie Wentz R. Glenn Ray,