

March 20, 2020

The Washington County Board of Elections held a special meeting on March 20, 2020. Present were Mr. Sipe, Mr. Ray, Mr. Halliday, and Mr. Wentz, Mandy Amos, Director, and Karen Pawloski, Deputy Director.

The Pledge of Allegiance was recited.

Chairman Sipe opened the meeting. There were no public members attended. Mr. Sipe said the first order of business was for the Board review the Ohio Secretary of State Advisory 2020-04. Deputy Director Pawloski gave a report on a recent webinar by the SoS concerning Absentee Ballots. The BOE is to keep separated the ballots received from the early voting prior to March 17 from the June 2, 2020 Primary. We can begin sending out applications to voters who wish to have a mail in ballot. Mr. Sipe asked how we are separating the ballots putting the early ones into a box and leaving it locked under a double lock where only Mandy have the keys. We can continue to receive ballots but they had to be postmarked by 3/16/20. Director Amos said we are still waiting on the advice on the Provisional Ballots from the SoS. The BOE must also update voter history. We will contact our vendor, TRIAD to show on our website who has voted early. The webinar also went on to say that during the COVID-19 Stay at Home Ordinance, BOE must abide by the County Health Department directives but if they choose to have less hours, it must be posted on social media.

The staff came up with a plan to have just two staffers in the office except on Mondays. Also, the staff asked if the BOE would approve a mail slot drop in the door of the BOE for voters to drop off applications and ballots. The SoS said if counties use a drop off box or slot, it must be secured 24/7 with video cameras. MR. Halliday made a motion to have a mail slot created of the exterior door of the office of the Director and Deputy Director. Mr. Ray seconded the motion and the motion carried. Mr. Halliday made a motion for the staff to reduce days in the office and Mr. Ray seconded the motion. The motion carried. Staff were trying to keep the compensatory down and the limited number of days in the office would help with the current balances.

Mr. Sipe asked if we should consider masks of some sort for the staff to wear while in the office and working with the public. Mr. Ray indicated he was in favor of taking the temps of the staff every day. Director Amos said the staff will take all precautions necessary and if any of us feel sick – we will definitely stay home.

Ms. Pawloski asked who owned the building the BOE is housed. We need to get permission to put the mail slot in the door. Mr. Halliday said it is owned by the County Commissioners but we should let the DJFS Director know as well.

Chairman Sipe asked for motions to adjourn. Mr. Wentz gave the motion and Mr. Halliday seconded the motion. Motion Carried.

The next meeting will be April 8, 2020 at 8:30 am.

Respectfully submitted,

Mandy Amos
Director



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Dennis Sipe

John Halliday

Charlie Wentz *R. Glenn Ray*
Charlie Wentz R. Glenn Ray